



SEND Strategic Partnership Board

Tuesday 19th January 2021
9:00am-11:00am via Webex

Present

Name	Organisation	Initial
Marium Haque	CBMDC Deputy Director (Education & Learning) – Chair of SSPB	MH
Niall Devlin	Strategic Manager, Integrated Assessment and Psychology, CBMDC (Chair)	ND
Julie Bruce	Manager, Parent's Forum	JB
Annette Jackson	Designated Medical Officer, Consultant Paediatrician, BTHFT	AJ
Jane Hall	Transformation and Compliance Manager, SEND Services, CBMDC	JH
Joel Herbert	Transformation and Compliance Co-ordinator, SEND Services, CBMDC	JHe
Sally Skipper	Transformation and Compliance Project Officer, SEND Services, CBMDC	SS
Josh Wadsworth	Transformation and Compliance Co-ordinator, SEND Services, CBMDC	JW
Julia Elliot	Designated Clinical Officer, Bradford CCGs	JE
Dianne Richardson	Headteacher, Swain House Primary School	DR
Peter Horner	Community Action/Young Lives Bradford	PH
Luke Metcalfe	Transformation and Compliance Co-ordinator, SEND Services, CBMDC	
Nav Chohan	Principal Shipley College	NC
Andrea Walters	Head of Service, Social Care, CBMDC	AW
Kirsty McCloud	Team Manager, Transitions Service, Health and Well Being, CBDMC	KM
Lynne Donohue	Strategic Manager, Specialist Services, CBMDC	LD
Alex Church	NHS Trailblazer Bradford District and Craven	AC
Mary Ryan	Strategic Commissioning Manager, Children's Services, CBMDC	MR
Lisa Brett	Head of Service, Early Help and YOT	LB
Sharon Bowring	DMO Consultant Paediatrician, Airedale NHS Foundation Trust	SB
Saheed Khan	Data Analytics, Children's Services, CBMDC	SK
Ruth Shaw	Senior head of strategy, change and delivery NHS Bradford District and Craven Clinical Commissioning Group (CCG).	RS
Michael Thorp	Chief Executive, Resourced Provision 5 schools.	MT
Lorraine Hawksworth Quill	Service Manager, Children with Disabilities, CBMDC	LHQ
Guests	Children and Young People Mental Health Apprentices x3	CYP MH

Apologies

Name	Organisation	
Sarah Pawson	Transformation and Compliance Team, Local Offer Lead, SEND Services, CBMDC	SP
Ann Andrew	Headteacher High park School	AA
Debbie Jowett	Manager SENDIASS	DJ
Duncan Cooper	Public Health Consultant, CYP Mental Health	DC



Kirsty Askew	Interim Head of Service, Children and Disabilities, CBMDC	KA
Wendy Utley	Downs Syndrome Support Group Representative	WU

Ref No	Action/Decision	Action Owner
1.	<p>Welcome, Introduction & Apologies</p> <p>The Chair (JH) welcomed everyone to the meeting. Introductions were made to the new group members. Andrea Walters the new Head of Service for CCHDT Michael Thorp- Chief Executive for a Resourced Provision of 5 schools</p>	
2.	<p>Notes of the last meeting:</p> <p>JH updated the group that it has been agreed to change the meetings to bi monthly during Covid.</p> <p>JH went through the minutes from the last meeting:</p> <p>Wendy Utley is to attend the next meeting for an agenda item. Action SS to confirm WU available for March meeting.</p> <p>KA was asked to feedback on the number of CIN figures since the pandemic Action AW to follow up with KA the feedback on CIN figures</p> <p>LB - updated briefly on the short breaks review group and report for DMT 27th January. JW also confirmed the “You said we did” document on Short Breaks is going on the Local Offer this week.</p> <p>JHe attended the Annual Review Regional Good Practice Event and confirmed we have got some good practice feedback to share.</p> <p>DR- Has spoken to Head Teacher colleagues and SENCO’s and feels training on Annual Reviews is a pressing need. Particularly around stacking “layering of funding.” Beneficiaries of stacking tend to be special schools with more complex needs.</p> <p>ND updated they have been working closely with special schools both to identify children in different levels and those eligible for stacking. Hope to have update after April. DR feels it is an issue for resourced provisions. Action: ND to generate a number of children eligible for stacking for next SEN Board. N.B Further update from ND: There are currently 37 pupils who have “stacking” on top of their existing funding. This equates to £112,008 of additional resources to schools. The type of school that have benefited are:</p> <p>Special: Academy Mainstream LA School (RP) Mainstream Academy Mainstream LA School Mainstream Academy (RP)</p> <p>This list includes 20 primary schools, 2 secondary schools, 1 Nursery school and special schools Mainstream Academy</p> <p>Action: Add Annual Reviews as an agenda item for next meeting. DR confirmed it still feels a mystery how stacking moves through.</p>	<p>SS</p> <p>AW</p>

<p>3.</p>	<p>SEF and Improvement Plan:</p> <p>JH confirmed these are working documents and we are currently working closely with Health and JE.</p> <p>For each of the 4 workstreams, there is an action plan based on work we did in the SEF which is reviewed monthly and the Improvement plan is also drawn from the SEF and monitored quarterly.</p> <p>From September through to December 2020 there are some changes on the RAGs in the Improvement Plan. There has been a lot of activities and achievements reported through the highlight reports and we now need to see the impact of these on our key areas for improvement. Areas of risk are identified through the highlight reports and improvement plan.</p> <p>JHe confirmed we have requested updates from all LA services and Health for the SEF narrative and thanked those who have returned updates and reminded everyone to complete Dec updates and return asap.</p> <p>Action: All SEF narrative owners who have been contacted to complete their SEF update and return to JHe asap.</p> <p>MH reminded everyone this is the first document they will look at during the Ofsted inspection.</p> <p>DR praised the document and the workstream action plans.</p> <p>DR commented that 21% EHCPs are SEMH and was aware a SEMH working group was set up and asked how this links in to this group. MH explained the SEMH group was specific to school-based options and linked directly to school funding formula. The SSPB is a partnership that looks at the strategic aspects of the SEND reforms and therefore it would be more appropriate for the work of that group to continue to link into the Schools Forum.</p> <p>JH suggested any good practice from that group could be fed back in the SEF.</p> <p>NC asked if plans are smart enough, feels SEF could be more quantitative. JH explained this is a high level document and there are more detailed workstream plans underneath this. We are regularly reviewing these and will look at any areas that we can add in local/national benchmarking data or specific targets.</p> <p>LB explained that the YOT Improvement Plan made reference to persistent absence and raised a queried on potential duplication as the actions would appear in the YOT Improvement Plan as well as in the SEF. MH confirmed there was nothing wrong with common areas or themes appearing in different improvement Plans. However, the Education Safeguarding Team will have oversight of all the work linked to persistent absence and the different vulnerable cohorts who are at greater risk of persistent absence.</p>	<p>ALL</p> <p>T&C</p>
<p>4.</p>	<p>Children and Young People Mental Health Review:</p> <p>AC joined the meeting with three of the CYP Mental Health Apprentices and gave a brief update. There are 5 strands which were identified from the independent review into CYP MH and AC briefly updated on these, an update report was also shared before the meeting.</p> <p>AC confirmed they are doing a lot of work with schools and also Ruth Dennis, Educational Psychology.</p> <p>30 Primary and Secondary school head teachers have accessed support services too. AC is working quite closely with JH and JE to ensure they respond to SEND needs.</p> <p>LD and JH confirmed they welcome support on specific projects such as Brathay and Local Offer.</p>	

	<p>AC added all the work they do is evaluated properly and can be shared with the group.</p> <p>AC confirmed all 6 apprentices will be going into full time work and they are recruiting 6 new apprentices with the view to looking at some specific SEND apprentices.</p> <p>JB requested some of this work is shared with families. AC confirmed they have set up some parent support groups. One of the strengths of the Apprentices is their ability to do media support.</p> <p>Action: AC and JB to discuss possible work with families</p> <p>Candice, Isha and James three of the CYP MH Apprentices updated the Board on some of their project work including: KCU media film and song to promote Kindness Compassion and Understanding across schools and communities in Bradford, launched on world kindness day.</p> <p>JH commented that this video is a fantastic and uplifting piece of work and thanked the Apprentices for their attendance and update.</p>	
5	<p>Deep Dive into EHCP's with vulnerable cohort:</p> <p>SK introduced slides and YOT data and confirmed they are still on an improvement journey. SK confirmed the data is accurate and up to date. Currently 43 EHCPs with YOT involvement (23% of the YOT cohort). 23 cases are on SEN support. (12% YOT cohort). The most prevalent need is SEMH.</p> <p>Of 43 young people with EHCPs, 23 are known to social care so therefore have additional vulnerabilities. LB updated that the next quarter they will do audits of the cases to understand the cohort and develop an action plan to look at how different agencies can work better together. The team are looking at a preventative strategy and hope to have the data by the next meeting.</p> <p>LB is also looking further into the cohort ethnicity differences, to understand what the analysis is telling us, which will help identify actions to be taken.</p> <p>A discussion took place regarding the number of young people known to YOT cohort who have SEND that has not been identified. LB confirmed that all young people known to the service have a S&L (Speech and Language) assessment and a wider needs assessment. LB identified that more training is needed for the staff.</p> <p>Action LB to contact LD to look at staff training for YOT Team on SEN needs.</p>	LB/LD
6	<p>Dynamic Support Register.</p> <p>JE confirmed they have accessed additional funding towards the end of last year and will provide a summary paper on the funding areas.</p> <p>Action: JE to provide a summary paper for the Board after the meeting.</p>	JE

7	<p>Joint Commissioning (JC) Strategy:</p> <p>JH updated the board on the JC strategy. It has been co-produced with key commissioners, partners and parents/cares, CYP which has taken a little bit longer. RS had to leave the meeting early. JH talked the board through the document. The CYP outcomes have been co-produced and agreed with CYP and are in the document and the Co-production Values have also been developed through the co-production and engagement workstream and final documents shared with the board.</p> <p>The Joint Commissioning key priorities have been developed from reviewing data and intelligence, feedback from listening events and CDC (Council for Disabled Children) workshops June/July 2020 and areas where we know there is ongoing work which needs to be progressed quicker, these priorities were agreed by the Joint Commissioning workstream which included representation from Parents Forum.</p> <p>SB- suggested the need to look at health terminology for consistency. NC felt case studies would help others understand Joint Commissioning and suggested data and reference to colleges should be added. JH explained we are at early days of JC with the SENDIASS contract and although there are some case studies they would not yet evidence the benefits. Further work is happening within the LA to look at JC and best practice.</p> <p>MH confirmed the strategy will be in the public domain on the Local Offer and the information needs to be understood by all. MH recognised the work and drive that has gone into developing the strategy and the first time we have a coproduced Joint Commissioning strategy for Bradford.</p> <p>JH suggested MR, JE, RS need to make some final tweaks to the JC strategy to take on board feedback. Agreed Diagram page 15 needs reviewing. Action: JH, MR,JE,RS to review final amends and share the updated strategy with the group outside of the final meeting to allow for sign off before the next meeting.</p>	JH,MR,JE,RS
8.	<p>Highlight Reports</p> <p>The meeting had slightly overrun. Board members were asked if they had any questions on the highlight reports:</p> <p>DR asked about the current situation with regards to Annual Reviews. DR also asked whether data could be made available on a periodic basis to the Board on how many Annual Reviews were being processed within the statutory timeframes.</p> <p>ND confirmed this will be possible and will look to provide data for the next meeting. Action: ND to provide data on annual reviews for the next meeting.</p>	ND
	<p>AOB</p> <p>The group were updated on the next CDC (Council for Disabled Children) workshops (focused on outcomes based commissioning) which are planned for the 3rd March and the 18th March 2021 to help Bradford embed the CYP outcomes.</p>	
	<p>Date of Next Meeting:</p> <p>Tuesday 16th March 9:00am- 11:00am</p>	



CCGs working together
Airedale, Wharfedale and Craven CCG
Bradford City CCG
Bradford Districts CCG

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