

SEND Strategic Partnership Board

Tuesday 15th September 2020

9:00am-11:00am via Webex

Present

Name	Organisation	Initial
Niall Devlin	Strategic Manager, Integrated Assessment and Psychology, CBMDC (Chair)	ND
Julie Bruce	Manager, Parent's Forum	JB
Annette Jackson	Designated Medical Officer, Consultant Paediatrician, BTHFT	AJ
Jane Hall	Transformation and Compliance Manager, SEND Services, CBMDC	JH
Joel Herbert	Transformation and Compliance Co-ordinator, SEND Services, CBMDC	JHe
Sally Skipper	Transformation and Compliance Project Officer, SEND Services, CBMDC	SS
Josh Wadsworth	Transformation and Compliance Co-ordinator, SEND Services, CBMDC	JW
Sarah Pawson	Transformation and Compliance Team, Local Offer Lead, SEND Services, CBMDC	SP
Dianne Richardson	Headteacher, Swain House Primary School	DR
Peter Horner	Community Action/Young Lives Bradford	PH
Sharon Bowring	DMO Consultant Paediatrician, Airedale NHS Foundation Trust	SB
Ruth Shaw	Head of Commissioning, NHS Bradford and Craven CCGs	RS
Karren Leach	Associate Director of Keeping Well in the Community	KL
Kirsty Askew	Head of Service, Children with Disabilities, CBMDC	KA
Kirsty McCloud	Team Manager, Transitions Service, Health and Well Being, CBDMC	KM
Lynne Donohue	Strategic Manager, Specialist Services, CBMDC	LD
Alex Church	NHS Trailblazer Bradford District and Craven	AC
Mary Ryan	Strategic Commissioning Manager, Children's Services, CBMDC	MR
Nav Chohan	ShIPLEY College	NC

Apologies

Name	Organisation	
Mariam Haque	CBMDC Deputy Director (Education & Learning) – Chair of SSPB	MH
Julia Elliot	Designated Clinical Officer, Bradford CCGs	JE
Luke Metcalfe	Transformation and Compliance Co-ordinator, SEND Services, CBMDC	LM
Ian Morrel	Head Teacher – Titus Salt School	IM

	<p>Children and Young People (CYP) Outcomes. JW presented the shared highlight report. Noted updates to the Local Offer on PFA to support case workers and SENCOs. JW updated on work on pathways with schools. CYP in Education and Employment and Training. JW added worth stating that our NEET/NKs at 16-24 are better than National and Regional figures – 16-17 figures are more in line with mainstream and below regional and national. Also updated on the CRM system being tested to loh CYP aspirations and outcomes.</p> <p>Supported Internships. All three colleges are offering these. Mencap have also started providing within Bradford.</p> <p>Pat Bullen Regional Lead for PFA has also been working with us to provide examples of good practice and improve our service. We now have an audit template to help prepare us for any inspection in relation to PFA.</p> <p><u>Joint Commissioning work stream (JH)</u></p> <p>JH updated on progress and shared highlight report. PFBA have started to attend the meetings. Memorandum of Understanding on the Agenda. A new Joint Commissioning Strategy is being developed, RS is leading on this. General recognition there is a lot of work to do on Joint Commissioning (this was reinforced by the CDC feedback) and as such this remains Red overall. JH noted there have been improvements though and progress and work with CDC has helped bring further focus on this.</p> <p>MR requested to be included in the workstream meetings as now returned from Maternity Leave.</p> <p>DS asked if we could avoid abbreviations in written documents as many teachers do not understand them. DR gave SENDIASS as the example.</p> <p><u>Co-Production work stream</u></p> <p>LM sent apologies to the meeting. JH gave a brief update. The next Co Productions meeting is on the 29th September. There is lots of focus on future engagement in all the work streams and LM is currently working on an Engagement Plan with JB and partners. Co-production values are also a focus for the next workstream meeting. Engagement with parents/carers and children and young people has continued throughout the Covi-19 lockdown period. This is one of the areas identified by the CDC where we need to do more as a Local Area.</p>	<p>SS</p> <p>All</p>
5	<p>Council for Disabled Children (CDC) Workshops Feedback / Next Steps (JH)</p> <p>JH updated group on the workshops in June/July and commented on how it was good to see a range of partners in attendance at the workshops. 8 recommendations have come back from the CDC mainly around co-production and joint commissioning. The Children and young people's outcomes framework is being progressed following the second workshop.</p> <p>The next CDC follow up is in October to check on progress. There is an opportunity for some additional support from the CDC to help embed the</p>	

	<p>outcomes work and the DfE seem quite favourable of supporting this at this stage.</p> <p>ND commented on how enjoyable the workshops have been.</p>	
6.	<p>Self Evaluation Framework (SEF) Update/ Next Steps (JHe)</p> <p>JHe introduced the condensed report which is now a high level 38 page document. There are 3 sections and each section is divided into data, current provision, improvement and next steps. The SEF has been a working document over the past few moths between the LA and CCG.</p> <p>There is still some narrative writing missing and JHe/JH updated they are meeting with Early Help this Friday.</p> <p>The document will have a joint statement of support from Mark Douglas and his health equivalent.</p> <p>We will also lift out areas for improvement from the document to form our improvement plans which will then also link back into the work streams. This is a working document and will be reviewed on a quarterly basis.</p> <p>. Any questions and comments back to JHe.</p> <p>LD commented this was a massive improvement on the previous document. RS requested the opportunity to share the SEF with health providers before sign off. ND clarified that the SSPB approve the document and JH added the SEF is a local authority document and Mark Douglas will have final authority to sign off. RS clarified she would like health providers to check the data to ensure they have partnership buy in. ND clarified this was a good idea.</p> <p>JH have a brief update on the inspection process. Inspections have been put on hold during Autumn 2020. Instead they plan to visit 20 Local authorities to look at how they are managing SEND (particularly good practice during Covid). This will be a two day visit and will also help to inform what the future SEND Inspection cycle will look like, possibly an annual cycle. At the moment there are no confirmed plans.</p> <p>The Board approved the new format of the SEF and the current version..</p> <p>DR expressed concern about the representation of schools on the group and offered to contact some heads to get some more interest.</p>	<p>ALL</p> <p>DR</p>
7	<p>CYP Mental Health Apprentices Update (AC)</p> <p>AC joined the meeting and gave a brief update followed by a Question and Answer session.</p> <p>There are currently 6 commissioned apprenticeships working in CYP Mental</p>	

	<p>Health supporting Mental Health projects in the district. AC added he has been in post since December 2019 and working on coordinating provision and raising awareness of what is available at the moment. Anyone who would like more information or to contact the Apprenticeships can do so through AC.</p> <p>AC was asked to provide a one page summary of this work. Agreed to also share the review Bradford Commissioned independent review of CYP and Mental Health as most people were not aware of this. JH will circulate with minutes.</p> <p>ND asked AC to clarify what is available for schools and CYP? AC updated that many schools find the current Mental Health offer confusing and lots of different partners are involved in service delivery. He is currently working on a pack for schools and is doing a mapping exercise with each school to try and clarify the pathway for service users.</p> <p>Sasha Bhatt is the key coordinator for CYP Mental Health. SB raised concerns around the SEND link and mental health and anxiety and felt it was important to coordinate links and added there is currently a gap in provision. It was also added by ND CYP with anxiety relating to sensory and communication needs require support to keep them in school. LD commented there are two strands here to address; Specialist teachers supporting those children still in school and support for those too unwell to attend school.</p> <p>It was also commented that sleep is a big issues for CYP which is connected to Mental Health.</p> <p>All agreed it was useful to hear about AC's work. It was decided it would be good to have AC on the board and as the link with the work of the CYP Mental Health Board. It was noted the CAMHS waiting list has gone down although a lot of people not aware of AC's work. Agreed the need for a practical way to circulate information, this could be the Primary School Head Teachers Forum and the Secondary School Head Teacher Forum and Marium's school circulation list.</p> <p>AC to provide a one page update. AC to be invited to future SSPB. AC contact details to be shared with group.</p>	<p>JH</p> <p>AC SS AC</p>
8	<p>Memorandum of Understanding (MOU)- PFBA/ SENDIASS (JB)</p>	

	<p>JB updated the MOU between PFBA and SENDIASS has been drafted based on good practice examples, to try and establish some clarity on how we engage with parent/carers. It is hoped the document will also help establish a format for other parent/ carer groups to use to look at engagement and avoid duplication.</p> <p>Next steps is for the MOU to be signed by both parties and for wider consultation with other parents groups.</p>	JB/DJ
9	<p>Local Offer Annual Report Key Headlines (SP)</p> <p>A Power point slide was shared during the meeting with attendees giving an update on the Local Offer Annual Report. The Annual Report is now available and the link has been shared with the Board.</p> <p>A few highlights were noted including the “You Said We Did” section which reflects actions taking from parents feedback for the period June 2019- May 2020.</p> <p>The monthly newsletter is ongoing with updates. SP updated they are keen to do some work with Mental Health to look at pathways to services for CYP and joint working in this area.</p> <p>SP also updated they are looking at a potential to include some private services on the local offer website based on feedback from parents. This decision will go out to consultation.</p>	
10	<p>AOB</p> <p>KA requested some papers were circulated before the meeting for the board to consider around updates for CCDHT (Children’s Disabilities Service and 16+ Service) thresholds and eligibility criteria. . KA introduced the documents.</p> <p>ND asked how can we ensure quality if we make referrals more inclusive. KA clarified the quality of the assessments will help identify need and not the diagnosis. The assessment will then trigger a triage system.</p> <p>It was added the current information on the Local Offer around this area was not clear and Pat Bullen from the PFA had also highlighted this. It was also noted the short break statement needs updating re eligibility criteria..</p> <p>The thresholds around learning disabilities and learning difficulties were also raised as a concern. It was also clarified there was a different assessment for the transition team.</p> <p>ND requested feedback to KA and final sign off on the documents at the next SSPB meeting.</p> <p>DR raised school Funding Statements and the lack of clarity on budgets allocations for individual children. ND clarified from the 25th September each school will get a monthly notification from BSO and will be able to access names and amounts. DR confirmed the last time they received named information on individual budgets was in May 2019. ND confirmed a general</p>	ALL ND

	<p>notification will go out with Marium's update. DR also requested information on stacking for plans with more complex funding. ND confirmed there were only 8 plans like this at present and information will be published soon and schools had 5 days to pick out any concerns with funding after figures are made available.</p>	
	<p>Date of Next Meeting: Tuesday 13th October 2020 9:00am – 11:00am .</p>	

