

SEND Strategic Partnership Board
Tuesday 28 June 2022
13:00 - 15:00

Present

Name	Organisation	Initials
Niall Devlin	Assistant Director – SEND and Inclusion, CBMDC (Chair)	ND
Julie Bruce	Manager, Parents' Forum (Vice Chair)	JB
Stu Barratt	Interim Strategic Manager – Integrated Assessment and Transformation and Compliance, SEND Services, CBMDC	SB
Haider Ali Jan		HAJ
Julia Elliot	Designated Clinical Officer, Bradford District and Craven CCG	JE
Robena Sheikh	Parent Representative	RoS
Sharon Bowring	DMO Consultant Paediatrician, Airedale NHS Foundation Trust	SBo
Kate Welsh	Programme Lead – Education and Skills, CBMDC	KW
David Stephens	Service Manager CCHDT, Social Care	DS
Ruth Shaw	Senior Head of Strategy, Change and Delivery NHS Bradford District and Craven CCG	RS
Wendy Uttley	Coordinator & Trainer, Down Syndrome Training & Support Service	WU
Joanna Slater		JS
Sally Skipper	Transformation and Compliance Co-ordinator, SEND Services, CBMDC	SS
Joel Herbert	Transformation and Compliance Co-ordinator, SEND Services, CBMDC	JH
Christina Holloway	Associate Director – Integrated Health & Care, Bradford District and Craven CCG	CH
Debbie Jowett	Team Manager, Bradford SENDIASS	DJ
Andrea Walters	Head of Service – CCHDT (<i>Second half of meeting</i>)	AW
Caroline Coady	Assistant Director, Council for Disabled Children (<i>last part of meeting</i>)	CC
Peter Horner	Community Action/Young Lives Bradford	PH
Ian Morrel	Head Teacher, Titus Salt School	IM
Nazmun Khan	Business Support Officer, SEND Services, CBMDC	NK
Josh Wadsworth	Transformation and Compliance Co-ordinator, SEND Services, CBMDC	JW
Ann Andrew	Head Teacher, High Park Special School	AA

Apologies

Name	Organisation	Initials
Lisa Brett	Head of Service, Early Help & Prevention and YJS	LB
Diana Bird	Vice Principal, Shipley College	DB
Dawn Lee	Assistant General Manager for Children at Bradford District Care Trust	DL

Ref No	Action/Decision	Action Owner
1.	<p>Welcome, Introduction & Apologies</p> <p>The Chair</p>	
2.	<p>Notes of the last meeting / Matters Arising</p> <p>The minutes of the last meeting were agreed.</p>	
3.	<p>SEND Inspection Letter and Wider Discussion (ND)</p> <p></p> <p>3. Bradford Local Area SEND Letter.PD</p> <p>The final letter/links were shared before the meeting. ND clearly stated and discussed the various aspects of the Joint area SEND inspection in Bradford that were included in the above (attached) letter—</p> <ol style="list-style-type: none"> 1. Main findings 2. Strengths -12 3. Areas for Development – 18 <p>Lots of examples of good progress and developments were identified, whilst also identifying and discussing areas for improvement.</p> <p>ND highlighted the quality of our EHCP and annual reviews were highlighted as an area of concern as was communication. Now it is required to produce and submit a Written Statement of Action (WSOA) to Ofsted that explains how Bradford LA and the partnership will tackle the various areas of significant weakness.</p> <p>Communication: Poor communication between Social Care and Health and education e.g Schools/ colleges etc, SEND teams and other stakeholders across the LA.</p> <p>Timeliness of EHCPs – Writing plans in a timely manner / Phase Transfer/ PFA etc</p> <p>Quality of EHCPs ND mentioned the quality of EHC plans is very important, including plans sharing lived experiences.</p> <p>Joint Commissioning PFBA/ SENDIASS/ Co-Commissioning/BASIS Need robust approach for a better outcome for the Integrated Assessment and better decisions.</p>	

<p>JB raised to overcome all the weaknesses requested the group work in a co-productive joint approach with the families and communicate with schools/parents/ health and social care rather than working in silos.</p> <p>ND agreed with JB and mentioned that we need to ensure the adequate representation of parents and carers in our current boards and also in partners' subgroups to operationalise the idea.</p> <p>JB suggested approach can be embedded as a network of co-production right across the system.</p> <p>ND reminded the future is about the Local SEND Plan- partnership-wide engagement which would be more functional for the families.</p> <p>HAJ specifically mentioned point 5 of the weaknesses of the letter which clearly showed that Education, Health, and Care don't work together. Added emphasis should be on working together as a system to create an impact on families and propose Education, Health and Care System-level improvement. Even for the WSOA, we need to work as a system.</p> <p>Communication- need to consider the multi-diverse populations within Bradford with various language needs.</p> <p>Joint Commissioning- needs to be specified, prioritised and make a timeline sharing the lived experiences of our enhanced populations allowing future predictions on the numbers. ND appreciated mentioning that HAJ's comments were well received.</p> <p>ND added at some stages individual communications are excellent but HAJ's emphasis was right as it's an issue of the system-level communications.</p> <p>RS reinforces if we see a difference in families' lives we will be able to see the impact of the system's improvement.</p> <p>ND added the new inspection framework will also be focused on the impact on the families and their lived experiences and the services should align them.</p> <p>WU stated the starting point would be delivering a few workshops inviting a number of (case studies) children and young people and involving all the services (Education/ Health/ Social Care/Others)</p> <p>ND appreciated WU's excellent suggestions and mentioned that would be terrifying but got to be done. RS reiterated the frustration of parents when they had to bounce back to services.</p> <p>Action: SENDT&C team to start planning on WU's suggestions (Re: Round table on the children's Case Studies)</p>	
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PH suggested starting following the new inspection framework on a trial and error basis as soon as possible. He also suggested that we could identify some immediate wins on the impact especially before we submit the WSOA.

ND emphasised various factors affecting the current situations in SEND assessment team- mainly resources For example current caseload(currently 380 children per officer)/ less staff etc. By increasing team capacity and emphasising the SEND assessment/ consAugustns progress has been made around the waiting time. So, the impact of this huge investment on the waiting time will be seen in August and September 2022. The most recent impact since Ofsted's inspection of 1000 plans was up to date via Annual Review. The team will be increased and will continue working hard during the summer.

AJ suggested at an individual child level we need to have more communication, especially the details of the relevant Children's Social workers should be shared so that health/ education can contact them directly.

AJ raised Re: early help/ no central way or contact point in social care.

AW suggested creating a central point of contact for social care –quick win.

ND agreed there should be a contact place in Social care where the DMO can contact and raise issues.

Action: AJ to Contact AW after the meeting to discuss the central point of contact in Social Care.

SB explained the WSOA process to clarify PH's query. PH reiterated what can we demonstrate has already been done and shared the impact even before writing in the WSOA.

ND- mentioned in agenda item 5 a very earlier draft of the WSOA will be shared and discussed.

JS –announced there is a locality co-production meeting on Monday at the Mercure, Bingley is not focused on children and requested people to join if they are interested. The purpose of the meeting is to find a way out for the BDCFT into co-production and suggested a collaborative approach will be it best way to do.

PH shared a link to the team chat— <https://equalitytogether.org.uk/get-involved/co-production/> and mentioned its adult-focused co-production network, not training.

JB suggested JS to discuss this with PFBA as they work with the children and the adults.

JS –updated on behalf of BDCHT. There will be a SEND Health visitor starting in August. Their small team want to work collaboratively and will run SEND

	<p>Hubs in future. However, an easy solution is to use system 1 combining Health SEND Passport.</p>	
<p>4.</p>	<p>National Benchmarking Data Overview (Presentation to be shared on the day)</p>  <p>4. National Benchmarking May</p> <p>The full-list of the outcomes of every SEND Inspection around the country was shared with the colleagues and also a powerpoints will be shared soon with key slides. The purpose behind this is to see how does Braford compare with the other LAs and what does that mean. So the row data were shared and SS will provide some family friendly inforgraphics soon.</p> <p>In total out of 149 LAs 77 have received WSOA similar to Bradford LA. So, Bradford is in prime median nationally in terms of what needs to be done after the inspection.</p> <p>Action: SB to share the inforgraphics on the Bradford Data Review</p> <p>PH showed slight worry about the benchmarking numbers as it doesn't reveal the actual quatility or content of the real scenario which are supposed to be more tailored based on the individual LAs. SB totally agreed with PH and mentioned when the threshold is not met and LAs constantly fail to deliver or cope with the expectation then WSOA has been issued to improve the conditions.</p> <p>ND agreed with PH and mentioned we have to acknowledge the fair Ofsted feedback and acknowledge those and move forward to improve.</p> <p>JB mentioned she is liaising with other family forums to get their families feelings around the inspection and after the inspection. She will share the insight with the SSPB group. RS became emotional stating why we compare as long as we put things right for our families. ND mentioned we live in a world where we are compared and as a LA we are being compared a lot with other similar sized LAs.</p> <p>IM commented on the Teams Chat and mentioned my apologies that I have not always been able to attend this meeting but each time I have attended, I have said the same things and heard the same discussions. The Ofsted inspection reflects what this group and others have discussed for the last five years. One key point I wish to make again is, schools do not feel involved in the EHCP process when consultations are sent to schools - when a school is named, the majority of children with an EHCP and their family members have not ever visited the school; we often find children with a Social Worker have named a school or encouraged family members to name a school. When EHCPs are read by schools, often it will read that a mainstream setting is not</p>	

	<p>appropriate and yet children with EHCPs and high level of need are given a mainstream school for their provision without any review by anyone that schools are aware of, has done a review of the provision to ascertain if the school is the right provision for meeting that child's needs. How open an honest is the system in looking at whether provisions are best matched to a child's needs?</p> <p>ND mentioned these points were heard from SEND Inspection and also from Parents/ Teachers consultations and the next SEND inspection will be around those as well. ND on behalf of Bradford LA has acknowledged that those points are heard and agenda/ action will be taken accordingly.</p>	
<p>5.</p>	<p>Sample Written Statement template with Worked Example (SB)</p> <p></p> <p>5. Draft Sample Local Area Improver</p> <p>SB presented the draft Sample of the WSOA and requested the group to discuss if there is anything missing which was also shared before the meeting. This draft will be modified several times before the final submission (in 70 days). Each of the paragraphs links with the areas (5 key areas) that we need to get better. DfE's expectations- Bradford needs to be accountable, and demonstrate when/ what/ how the changes displaying by RED, ORANGE and GREEN colour coding.</p> <p>SB clarified IM's query about the people's place planning. Bradford LA will be working on that as per Ofsted's feedback sharing the forward planner including in writing.</p> <p>Action: SSPB Board to share feedback on the Sample WSOA by next few weeks</p> <p>Action: SB to Add WSOA as a regular Agenda item until September</p> <p>IM formally thanked SB and the team has started as per Ofsted's requirements.</p> <p>IM raised the gap which was not clear from the Statement and wanted to understand better on. action 1.1.1 and partners relationship so that it clarifies the schools engagement and other relationships (Parents/ carers/ Health/ Social Care etc) issues across Bradford</p> <p>Action: SB to attend the Friday meeting with various Headteachers, LAP, BPIP, BSIP</p> <p>Action: SB and IM to follow up after the Headteachers meeting</p>	

6.	<p>Next Steps Thoughts and Areas for SSPB (All) Covered in Section</p> <p>JE updated on the first version of the WSOA Action 3 updates and will share with the internal ICG partners before sharing widely. The Health Forum meeting and Health Provider Collaborative meetings will be held soon.</p> <p>RS updated on the joint commissioning as per Action 5 of the WSOA. It comes with 2 sections-</p> <ol style="list-style-type: none"> 1) Developing the Joint Commissioning- Launching Joint Commissioning Forum- strengthening from previous experiences including the Governance aspect 2) Panning Process- to align SEND to the rest of the system's Planinning processes <p>RS also added they are also focusing on the outcomes and the measures as the joint commissioning impacting lives in making a difrence and making sure they are aligned with the feedback from the families. RS is working closely with JE and SS and to finalise the the join commissioning in an individual level.</p> <p>Sarah Exall - Public Health Consultant – SE</p> <p>SE updated on the school nursing section as per the action 3. Making sure the 2/ 2.5 years checking happens consistently. SE is working closely with JE /RS(from ICG) and ND/SB (from LA) to nake sure their plans match up with public health planning to avoid any gaps.</p> <p>Action: SB to add Next Steps Thoughts and Areas for SSPB in July agenda</p>	
7.	<p>SEND Green Paper Co-produced Feedback (JW)</p> <div style="text-align: center;">  <p>7. Bradford Green Paper - Feedback fo</p> </div> <p>JW presented the SEND Green paper Co-produced feedback and updated the agenda item. The presentation was compiled based on the stakeholders feedback which had been done via various online and face to face drop in sessions.</p>	
8.	<p>Draft SEND Inspection Framework</p>	

	<p> 8. Draft SEND Inspection Frameworko</p> <p>JHe presented the Draft SEND inspection framework and updated the agenda item. Key changes were shared in the attached draft which highlighted-</p> <ol style="list-style-type: none"> 1. 10 Days insight inspection 2. 3 weeks inspection 3. Looking at the families lived experiences <p>Action: SSPB group to share their feedback on the Draft Inspection Framework and share with the SEND T&C team</p> <p>Action: JHe to share the easy-to-read guide on the draft Inspection Framework.</p> <p>JHe also announced the 2 webinars on 29th June and also in July and requested the groups to share their feedback by July aswell.</p>	
	<p>AOB</p> <p>DS gave a heads up on the Social Care Review schedule invites that will be out soon which were outlined by CC. He announced there will be a strategic visioned workshop targeting key individuals (all the stakeholders in a round table) to share the vision for Social Care. Also, there will be 3 more workshops for more people to join (from 15th to 18th July)-</p> <ol style="list-style-type: none"> 1. How to improve the offer on the Needs led Eligibility Criteria to get the right children in the right place and at the right time and will focus on not only the CCHDT but also the whole system to cover their SEND Journey. 2. Early Help and Local Offer-including short breaks provisions/ response of SC in the EHCP <p>DS requested the group to share the review schedule with the right people to make the review sessions successful.</p> <p>Action: DS to circulate Social Care Review Schedule</p> <p>Action: DS to update on the Social Care Review outcome in the September SSPB meeting</p>	
	<p>Date of Next Meeting: Tuesday 19 July 2022 13:00 – 15:00</p>	

	Microsoft Teams	
	<p>New Action:</p> <p>Action: SENDT&C team to start planning on WU's suggestions (Re: Round table on the children's Case Studies)</p> <p>Action: AJ to Contact AW after the meeting to discuss the central point of contact in Social Care.</p> <p>Action: SB to share the infographics on the Bradford Data Review Action: SSPB Board to share feedback on the Sample WSOA by the next few weeks</p> <p>Action: SB to Add WSOA as a regular Agenda item until September</p> <p>Action: SB to attend the Friday meeting with various Headteachers, LAP, BPIP, BSIP</p> <p>Action: SB and IM to follow up after the Headteachers meeting</p> <p>Action: SB to add Next Steps Thoughts and Areas for SSPB in the July agenda</p> <p>Action: SSPB group to share their feedback on the Draft Inspection Framework and share with the SEND T&C team</p> <p>Action: DS to update on the Social Care Review outcome in the September SSPB meeting</p>	