

**SEND Strategic Partnership Board
Tuesday 28 February 2022
13:00pm- 15:00pm via TEAMS**

Present

Name	Organisation	Initial
Niall Devlin	Strategic Manager, Integrated Assessment and Psychology, CBMDC, Chair SSPB	ND
Stu Barratt	Transformation and Compliance Lead, SEND Services, CBMDC	SB
Julie Bruce	Manager, Parent's Forum, Vice Chair SSPB	JB
Kelly Williams	Service manager, SEND in Warrington Borough Council	KW
Mary Ryan	Strategic Commissioning Manager, Children's Services, CBMDC	MR
Julia Elliot	Designated Clinical Officer, Bradford District and Craven CCGs	JE
Ruth Shaw	Senior head of strategy, change and delivery NHS Bradford District and Craven (CCGs).	RS
Josh Wadsworth	Transformation and Compliance Co-ordinator, SEND Services, CBMDC	JW
Joel Herbert	Transformation and Compliance Co-ordinator, SEND Services, CBMDC	JH
Sally Skipper	Transformation and Compliance Co-ordinator, SEND Services, CBMDC	SS
Peter Horner	Community Action/Young Lives Bradford	PH
Ann Andrew	Head Teacher, High Park Special School	AA
Helen Willet	Head Teacher, Chellow Height School	HW
Andrea Walters	Head of Social Service -Keighley/ Shipley, CBMDC	AW
David Stephens	Service Manager CCHDT, Social Care	DS
Duncan Cooper	Consultant, Public Health, CBMDC	DC
Debbie Jowett	Manager SENDIASS	DJ
Sharon Bowring	DMO Consultant Paediatrician, Airedale NHS Foundation Trust	SBo
Sarah Flockton	Sufficiency officer, The Intelligence Insufficiency Team	SF
Diana Bird	Vice Principal, FE, Shipley College	DB
Nazmun Khan	Business Support Officer, SEND Services, CBMDC	NK

Apologies

Name	Organisation	
Annette Jackson	Designated Medical Officer, Consultant Paediatrician, BTHFT	AJ
Ian Morrel	Head Teacher, Titus Salt School	I'M
Christina Holloway	Bradford District and Craven CCGs	CH

Ref No	Action/Decision	Action Owner
1.	<p>Welcome, Introduction & Apologies</p> <p>SB welcomed everyone to the meeting, introductions took place and apologies were noted. SB announced the local area inspection will take place next week (week commencing 7th March). ND, SB, and others have had a meeting with the lead inspector/ HMI from Ofsted, the CQC and colleagues.</p> <p>A proposal was made to slightly change the SSPB meeting agenda because of the SEND inspection preparation.</p> <p>Ofsted visit will take place from Monday to Friday (5 Days) and they will be meeting with about 30 different groups of people and full agenda will be received soon. There will be also several setting visits (School, FE, etc) Inspectors will directly contact JB re: PFBA and DJ re: SENDASS services.</p> <p>Action: SSPB partners will be contacted according to the SEND Inspection Agenda</p> <p>Action: SEF needs to be finalised by Wednesday to return that back to Ofsted.</p> <p>Ofsted will be looking at 40 individual children's files at both the EHC plan, Social care plans and medical advice as well. But six behind the HC plans. They will also meet the Children and Young People. 90% of documents are ready to be uploaded.</p> <p>Action: NK to send out the pdf version of the papers to all the SSPB members</p>	
2.	<p>Notes of the last meeting: Notes of the last meeting / Matters Arising</p> <ul style="list-style-type: none"> • Minutes of Last Meeting • Action Updates <p>Actions were discussed and updated accordingly, all were completed and addressed in the meeting.</p>	
3.	<p>Project Time Line Amendments</p> <p>To be discussed in the next meeting</p>	
4.	<p>Warrington Council Introductions – Proposed Programme</p>  <p>4. SLI Support Plan Template Bradford 20</p>	

	<p>KW shared both the background of the SLI proposal and also more about the WBC's strength. They identified 3 key areas as per the attached proposed plan that was shared with the SSPB board before the Ofsted visit kicked in. Given the timescales now, they want to focus on one or two priorities rather than all three.</p> <p>They are happy to review 50 plans from the most vulnerable plans that are arriving at the front door and the other 50 could be selected randomly including 20 from children need, 20 from child protection, 20 from Social Care.</p> <p>SB added Ofsted will be selecting 40 children out of 4900 children. SB formally thanked KW for her time and commitment.</p> <p>Action: All the members to share their views and feedback on the SLI Support Plan by the end of the week</p> <p>Action: KW to amend the time scale which needs to be modified due to Ofsted Inspection weeks and resend the SLI Support plan to SB</p>	
5.	<p>SENDIASS Update Information (DJ)</p> <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">  5a. 2022 SEN </div> <div style="text-align: center;">  5b. Waiting </div> </div> <p>DJ updated the working list and the SENDIASS information. The documents attached were discussed thoroughly. SENDIASS has identified three months wait at the moment and the rationale behind this and criteria was discussed as well. Guidelines on the level of support timeline are constantly under review.</p> <p>JB appreciated and reminded the role and importance of SENDIASS support and additional support to families, especially during and after the COVID period.</p> <p>ND enquired if it was the SSPB board's decision or direction that the local authorities find the money for additional support? JB clarified SEND is everyone's business and all have got responsibilities including health, education. SENDIASS offers support for all services since 2014 and it's the benefit for all of the partners.</p> <p>ND, the Chair of the SSPB board, mentioned regardless of internal discussion on budget with the Health/ Social Care / Education Partners the SSPB board is clear that there is a need to increase the funding of the SENDIASS services.</p>	
6.	<p>PFA Vital Signs Updates (JW)</p>	

	 <p>6. Pfa - Vital Signs February 2022.pptx</p> <p>JW updated on the PFA Vital signs and the slides attached were discussed. AA would like to see the figures from all across the special schools.</p> <p>Action: To look at the data split between the mainstream and the special schools and share that with colleagues at the next meeting (re: PFA Vital Signs)</p> <p>SS echoed AA and asked for figures more specific to settings especially around level 2 and Level 3 attainment in an FE setting.</p> <p>Action: To look at the data breakdown by settings and Primary needs (re: PFA Vital Signs)</p> <p>Action: To share the data with colleagues at the next meeting and to bring it back on the agenda for the meeting after.</p>	
7.	<p>Exclusions Case Studies (KR)</p>  <p>5. Exclusions Case Studies.pptx</p> <p>KR shared two different case studies with different primary needs as per the attached presentation and talked through them and explained how the team works.</p> <p>In both the case studies there were permanent exclusions issued but the team was able to identify the appropriate support. Their team works closely with schools and SEND Team and the core element was understanding the schools' support and what additional supports they might need proper communication and above all teamwork.</p> <p>The team is collaboratively working with the SEND colleagues on the 17 other active cases.</p> <p>There is ongoing consultation out on the guidance on the statutory exclusions on the DfE website.</p> <p>JB wanted to know if the case study children's EHCP document had flagged any unidentified need or barrier that links into exclusions and asked for the time frame. KR replied barriers didn't come through the EHCP rather it came through the behavioural responses that young people present within the school that challenged schools. The specialist colleagues check the EHCP in line with the need of that young person and check if there is any update needed. So overall it is a cross-service piece of work. Time-wise, the team try to do liaise with schools or SEND team or signpost to a specialist as quickly as</p>	

	<p>possible and try to work proactively and schools will contact the exclusions team as there are any suspensions.</p> <p>JB raised where the child's voice was in both of these case studies?</p> <p>KR replied in both of those cases that came through the family. KR agreed with JB that the level of people participation can be better at the process and it is something for the team to lookup.</p>	
8.	<p>Updated Self Assessment & Overview and Scrutiny for SEND (SB)</p> <p> 8.OS Report SEND V2.0 Update.docx</p> <p>SB updated on the agenda and the report attached was briefly discussed which is very similar to what is in the SEF. WBC reviewed the SEF and admitted that it was a fair reflection of Bradford. However, there are still some gaps from the prior.</p> <p>The number of EHCP plan from the last two years has increased hugely from 3400 to 4900 which is a lot closer to England's average now. By 2025 this number could be slightly higher than England's average.</p> <p>RS added that the Neurodiversity project is on track and moving ahead to outsource around about 1000 children and the first cohort should be the assessed end of March. The funding around the work to increase the internal capacity within the NHS was clarified last week and providers will be recruiting to their additional capacity increase in areas of referral rate that is coming in neurorestored needed in.</p> <p>Action: SB to bring back a proposal paper on the changes of services and capacity building in next to next meeting</p> <p>Action: To publish the full SEF by next week</p>	
9.	<p>Ofsted Welcome Presentation Was Skipped</p>	
10.	<p>DFE Bid for Respite Services</p> <ul style="list-style-type: none"> Home at Heart Service Proposal <p> 10. DFE Help at Heart Model V2.0.pptx</p> <p>SB shared the background on the DfE Bid for Respite Services and the attached slides were discussed thoroughly.</p>	

	<p>The DfE is interested in finding new and innovative ways of providing respite for children.</p> <p>In Bradford, 210 children are looked after and have education, health and care plan, 56 CP plans and 400 on the child in need register.</p> <p>Bradford does not have an edge of care model for SEND and this would support those families but probably need to support about 90 to 100 children.</p> <p>Bid for £1,000,000 worth of DFE funding and mix that with some additional local authority funding to come up with a new type of model to support those families.</p> <p>The proposal is to provide a mixed multidisciplinary team (ranging from specialist teachers, speech and language therapists, educational or clinical psychologist and HLTA teams) who could work with children and families either in schools or in their own home to provide respite services within week days or in school holidays. A model to support children both in need and protection level and to mainly achieve their EHCP plan outcomes while giving a break to their parents/ carers. CCG health partners and social care partners were virtually consulted on this proposal and the final model will be finalised soon based on their inputs. RS to do the costing for the health support/ resources.</p> <p>The conceptual plan was discussed with DfE and they found it interesting would like to evaluate the model's outcome.</p> <p>MR raised if there were some ability to expand some of the early year parenting support. SB reassured and mentioned it's part of the new model that they are bidding for.</p> <p>Action: SB to share the final model and the project details to the SSPB group for their views before submitting the bid.</p> <p>A university would help Bradford evaluate this model and if this type of service makes a difference for children and families DFE will fund it permanently within expectation and then this model will be replicated by the other LAs.</p> <p>RS clarified that the consultation with health colleagues will be done and they will not want to rob one service to start another one. SB reassured RS that this was raised with DFE.</p> <p>JB raised concern about the children's voice and choice which need to be included in this model.</p>	
11.	<p>Joint Commissioning Workstream To be discussed in the next meeting</p>	
12.	<p>Quality Assurance Thematic Review Update (SB)</p>	

	<p>12 most vulnerable children within that cohort had been independently reviewed by colleagues across social care, health, education and other core partners. An improvement arc support parallel plans have been put in place now for those children.</p> <p>The next cohort will be looked at this Wednesday. The process is on track and all the plans are to review by the end of March. Parallel plans, which will lead to annual reviews for those children.</p>	
13.	<p>Highlight Reports - Workstreams, Transformation Projects by exception</p>	
	<p>AOB- ND updated on the headline around the inspection for next week. The PFBA/JB will receive separate calls from the Inspectors. The full timetable will be shared with the partners. Key Highlights- Day 1: Vulnerable groups with SEND with CQC, Transition to Adulthood Day 2: SENDIASS, SEN Panel Process, Universal Family Nur Service Day 3: School Visits Day 4: Setting Visits continues including FE Settings</p> <p>JB asked about Ofsted's meetings with the parents. JW added that on Day 2 from 11:45 – 13:00 -Participation, involvement and engagement with parents and carers are booked.</p> <p>SB Suggested There will be few virtual meetings. One for each inspector. Could be by phase or could be local networks that are already running. 0-25 coverage if possible. Successful strategies used in previous inspections include:</p> <ul style="list-style-type: none"> - Meeting groups of parents - Meeting reps of parent-led charity or support groups - Meeting parent support advisers who work in settings <p>Links to the go on the local offer to send to 8000 families and send an update.</p> <p>SBo had a query around the location of Bradford's school visits. ND clarified that they discussed with the inspectors that Bradford's different regions have different types of needs and requested them to choose mainstream schools and special schools carefully rather than just close to the centre of the city.</p> <p>Action: To share the updates on the Children's and Young people's plans in the next meeting Action: To bring back the short break statement to sign it off Action: To give an update on the Integrated assessment. Action: Send out the SEND Inspection Timetable</p>	
	<p>Date of Next Meeting:</p> <p>Date of Next Meeting: 28 March 2022 13:00pm – 15:00 pm via TEAMS</p>	

New Actions:

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