

SEND Partnership meeting notes (Covid-19 period) - 30/10/2020

Present:

Jane Hall	Transformation and Compliance Manager, SEND Services CBMDC	JH
Joel Herbert	Transformation and Compliance Co-ordinator, SEND Services CBMDC	JHe
Tabia Afsar	Strategy change and delivery senior manager, NHS Bradford District and Craven Clinical Commissioning Group (CCG)	TA
Julia Elliot	Designated Clinical Officer, NHS Bradford District and Craven Clinical Commissioning Group (CCG).	JE
Julie Bruce	Manager, Parent's Forum/Vice Chair SEND Strategic Partnership Board	JB

Apologies:

Ruth Shaw	Senior head of strategy, change and delivery NHS Bradford District and Craven Clinical Commissioning Group (CCG).	RS
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Purpose of the meeting:

Fortnightly meeting between Local Authority, CCG and Parents Forum (PBFA)/Vice Chair of SEND Strategic Partnership Board (SSPB) to progress priority SEND work, agree new priorities and how/who will take these forwards during the Covid-19 period.

To ensure that the positive working relationships and progress of the SEND Reforms do not lapse and continue to progress across the partnership.

Areas discussed:

Notes from last meeting 16th October were agreed and will be placed on the Local Offer.

Actions from last meeting and updates:

- **MOU-** JB agreed for this to be shared with NYCC as an example of good practice.
- **Joint Commissioning Strategy** –JE 2-page document will be discussed at next Joint Commissioning Workstream on 16th November. The document aims to pull together feedback from engagement events and some data to help evidence the priorities and how they have been identified. A discussion is welcomed on getting a broader and deeper understanding of the root causes of some of the priority areas such as Speech and Language. JH stressed the need for us not to lose sight of the areas identified for potential joint commissioning in the Inspection Handbook and DfE guidance such as SaLT, Physio, Occupational Therapy etc. The joint commissioning survey feedback has been collated by LM and sent to RS, some good feedback from parents/carers and professionals. Parents still saying they do not understand joint commissioning. JB feels parent's stories would be helpful and to have these linked on the Local Offer. JH noted that case studies have been provided by SENDIASS but may need more focus on joint commissioning aspects. We need to be mindful of timescales and aim to have a final draft Strategy by end December 2020 to go to design.
- **Action: JH to forward feedback from Joint Commissioning Survey.**

- **Action: JB will ask for any parents willing to provide/share their experiences with us. SEND T&C can support pulling information together.**
- **Action: JH/TA will pick up with SENDIASS at the next contract management meeting.**
- **Action: Oct Census data will be available end November to update the Infographics for the Strategy – JE to liaise with JW on this.**
- **SEF - Storyboard from Alex Church still outstanding re CYP Mental Health Apprentices, also 1-page summary of project work and impact on CYPMH services requested by SSPB (for November). This needs to be captured for Inspection.**
- **Action: JE will raise this with AC as now urgent.**
- **Meetings with Early Help and YOT managers – meeting with Early Help this pm to discuss progress. JH has communicated with Lisa Brett (HOS) regarding the issues raised by AWARE and has forwarded contact details for SENDIASS and PFBA, plus links to information on Local Offer.**
- **Draft Improvement Plan being developed by SEND T&C to be shared with group for input once completed.** Meeting has taken place to look at this together (T&C and JE for CCG). Next meeting is 6th November. Good progress being made with the workstream action plans. JE queried whether there would be an overall risk register – JH explained that the workstream highlight reports currently capture key areas of risk but that there would be an overall risk register developed based on the final improvement plan.
- **Coproduction and Engagement – discussion about parental engagement and how this can be brought together to enable 1 set of responses to common themes. JB referred to previously having an ‘Annual Bigger Voice’ event which worked well across a number of parent support groups/services. The Partnership Engagement Plan is developing well and this should help us to coordinate engagement and coproduction better and to be able to ‘join up’ where appropriate, as well as to share feedback, good practice examples and emerging themes.**
- **Action: JB to speak with MN from AWARE as a starting point and bring ideas back to the next meeting.**
- **CYP Outcomes/CDC work – JH informed the group that Elaine Baulcombe (DfE) has been in touch to arrange a meeting with CDC to discuss the focus of the next piece of joint work.**
- **EHCP Compliance - As of today is 48%. We are getting closer to achieving the initial 50% target set by DfE.**
- **Preparation for Inspection- JH gave an update on the ILACS Assurance visit- this is now deferred by agreement due to Bradford entering Tier 3. Discussed some key considerations for the SEND Inspection, also using the experience of Dorset and their Interim Visit (slides circulated).**
- **Action: Things we need to think about individually and collectively for the move to Tier 3 and inspection include:**
 - How we can coordinate better what’s happening across the system in response to Covid-19?
 - Collectively understanding CYP and family’s experiences and challenges during the Covid pandemic and how we have supported them/can support them through the next wave?

- New ways of working in response to the Covid pandemic, especially any innovative practice? Also challenges for services?
- Response to increased levels of isolation, anxiety and Mental Health issues especially over coming months?
- Information and signposting parents/carers and CYP to support services?
- Safeguarding Children with Disabilities during the pandemic?
- **Listening Event PFBA-** JH proposed a joint listening event in response to the feedback received from PFBA. This was agreed by all.
- **Action: JH/JB to discuss the outside the meeting.**

Next conference call meeting: 13th November 2020, 10am to 11am