

SEND Partnership meeting notes (Covid-19 period) 26/06/2020

Present:

Jane Hall	Transformation and Compliance Manager, SEND Services CBMDC	JH
Joel Herbert	Transformation and Compliance Co-ordinator, SEND Services CBMDC	JHe
Julie Bruce	Manager, Parent's Forum/Vice Chair SEND Strategic Partnership Board	JB
Ruth Shaw	Senior Head of strategy change and delivery, NHS Bradford District and Craven Clinical Commissioning Group (CCG)	RS
Tabia Afsar	Strategy change and delivery senior manager, NHS Bradford District and Craven Clinical Commissioning Group (CCG)	TA
Julia Elliott	Designated Clinical Officer, NHS Bradford District and Craven Clinical Commissioning Group (CCG).	JE

Purpose of the meeting:

Fortnightly meeting between Local Authority, CCG and Parents Forum (PBFA)/Vice Chair of SEND Strategic Partnership Board (SSPB) to progress priority SEND work, agree new priorities and how/who will take these forwards during the Covid-19 period.

To ensure that the positive working relationships and progress of the SEND Reforms do not lapse and continue to progress across the partnership.

Areas discussed:

Notes from last meeting 12th June were agreed and will be placed on the Local Offer.

Actions from last meeting:

- JH to check if SP received CAMHS response from SB. **SP received update from RS but still nothing from SB re: CAMHS. Response needed for LO Annual Report. RS to follow up.**
- A special meeting of the Preparation for Adulthood Workstream took place on 22nd June to focus on Mencap Supported Internships project. JB AND TA also attended. Links made with Keighley College and Connexions. **Mark Capper from Mencap to pursue agreed actions following the meeting.**
- JH has been liaising with Caroline Taylor (LA Comms) and TA re a joint communication from commissioners for the new SENDIASS contract. **TA to forward CCG Comms contact.**
- Establishing the NHS number for each CYP with an EHCP - there are 14 cases outstanding. The aim is to have the full list matched by end June.
- JH will raise joint parental engagement plan with SENDIASS and PFBA after 1st June. **Conference call set up with SENDIASS, PFBA, JH and commissioners for 3rd July.**
- Data and narratives to be updated for the new SEF format. The timescale for completing this work is July 2020. **Next meeting is 30/6/20.**

- EHCP QA Framework – JH liaising with SEN Assessment Team to progress joint Education, Health and Social Care reviews. **T&C team gone through and identified areas we can support and finalising EHCP audits. Niall Devlin is in the process of recruiting to the SEN Managers posts.**
- JHe to share new format of SEF with this group. JHe waiting for **JB to provide input from a parent/carer perspective, Health to provide data updates.**

General updates from partners:

A lengthy discussion took place about the first day's workshop on Joint Commissioning and Co-production with the Council for Disabled Children (CDC) on 24th June. All partners felt that the workshop was very useful and provided a lot of reflection as well as some priority actions. Positive feedback was received about information on the Local Offer, strategies and recent engagement and coproduction work with parents, children and young people. Challenges relate to the "so what factor" in terms of outcomes and the confidence of parents that we will continue to engage with all key stakeholders to make the necessary changes and improvements across the partnership.

The CDC will provide a report of day 1 feedback and actions. We need CDC to be clear of the context of Bradford and to ensure that the report reflects this. The next workshop is on 15th July.

Actions agreed:

RS,JE,TA will discuss Health parental engagement with AJH. JB accepted the offer from Health colleagues to work together on parental engagement from a Health perspective.

JH/JHe will look at setting up SEND workstreams again now that we have access to an IT approved a virtual platform.

Other updates:

JH/JHe – Compliance rates are improving and seeing more compliant plans since March 2020. Current compliance rate is now 37.9% YTD – this is positive news.

SEND T&C team have recruited a new Project Support Officer who will commence in post in August 2020.

An initial meeting is being set up with Pat Bullen PfA lead for Yorkshire and Humber to support Bradford's work in this area.

RS/TA – Kirsty Askew from Social care has been invited to join the monthly SEND Health Sub – Group and has accepted – this is also a positive.

Key areas of priority work agreed to focus on as partners:

SEF review data and narratives and develop a smarter document with IMT support

Amendments have been made following the first review meeting on by 11th June under a new SEF format. Next meeting is 30th June. Requests have been made for updated data from the LA and Health. The aim is to complete the SEF by end July to support the revised improvement plan and enable this to be shared at the SSPB in September. Updated data is

required from Health (as some of this is still for August 2019), in order to finalise the SEF and narratives. JE shared that Health are progressing development of the Health Data Dashboard and have received data from providers which is being looked at internally.

JH questioned when this data will be shared with the LA and stressed the urgency for Health colleagues to share data for both the SEF and the SEND Data Dashboard. JH stated that the full picture and narrative for the SEF cannot be completed without seeing the current data and whole picture. RS felt that JH was right to challenge this.

Action: JE to provide updated Health data for the SEF and SEND Data Dashboard to enable completion of the SEF by end July.

Joint Commissioning Strategy

RS forwarded a discussion paper this morning on “What is Joint Commissioning?” This is intended to start a discussion and RS would welcome any comments or feedback on this.

JH forwarded to RS AJH previous draft CMT paper on the integrated commissioning maturity index for reference.

Action: All to provide comments, feedback to RS by next meeting.

Action: JH will set up next Joint Commissioning workstream in July and will agenda for the group to look at expansion of the workstream to now include parents and other key contributors.

Outcomes framework for CYP with SEND.

Covered in discussion at the start of the meeting.

Co-production and engagement

Covered in discussion at start of the meeting.

JB shared the data for the Parents Forum Co-production Bingo Regional Event on 11th July. JB to send details.

Action: RS to follow up with CAMHS and other Health professionals for attendance at the next CDC workshop.

A.O.B:

Autism Process Pathway (JE)

JE raised issues of knowing what support there is for ASD and asked whether a small task and finish group would be helpful to look at this to include early intervention and support?

JB feels this is essential especially for those parents with children on the waiting lists. JE would like to be able to produce a 1 page guide as to what support is available – the group felt this was needed. JH offered support in producing a one minute guide once information has been gathered.

Discussion took place about information flow and links between other strategic groups such as Transforming Lives and Mental Health and Wellbeing (MHWB) Partnership Board and the SEND Strategic Partnership Board and appropriate representation.

Sacha Bhat (joint commissioned post) and Jenny Cryer sit on the MHWB Board and Angela Taylor (one of joint commissioned posts) sits on Transforming Lives with Jane Wood (Adults) as chair – this has a mainly Adults focus. RS has contacted Jane Wood regarding the status of the Neuro Diversity Strategy.

Actions:

JH agreed to contact Jane Wood to clarify representation from Children's Services.

RS to pursue status of Neuro Diversity Strategy.

JB will pick up communications with Ali Jan Haider (AJH) and Mark Douglas DCS regarding communication flow at a systems level following the earlier discussions from CDC workshop and the above discussions.

JE to look at next steps to action task and finish group.

Actions agreed:

- RS,JE,TA will discuss Health parental engagement with AJH. JB accepted the offer from Health colleagues to work together on parental engagement from a Health perspective.
- JH/JHe will look at setting up SEND workstreams again now that we have access to an IT approved a virtual platform.
- JE to provide updated Health data for the SEF and SEND Data Dashboard to enable completion of the SEF by end July.
- All to provide comments, feedback to RS by next meeting on RS Joint Commissioning paper.
- JH will set up next Joint Commissioning worksteam in July and will agenda for the group to look at expansion of the workstream to now include parents and other key contributors.
- RS to follow up with CAMHS and other Health professionals for attendance at the next CDC workshop.
- JH agreed to contact Jane Wood to clarify representation from Children's Services.
- RS to pursue status of Neuro Diversity Strategy.
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- JE to look at next steps to action task and finish group.

Next conference call meeting 10/7/20 10am – 11am