

SEND Partnership meeting notes (Covid-19 period) 21/08/2020

Present:

Jane Hall	Transformation and Compliance Manager, SEND Services CBMDC	JH
Joel Herbert	Transformation and Compliance Co-ordinator, SEND Services CBMDC	JHe
Julie Bruce	Manager, Parent's Forum/Vice Chair SEND Strategic Partnership Board	JB
Tabia Afsar	Strategy change and delivery senior manager, NHS Bradford District and Craven Clinical Commissioning Group (CCG)	TA
Ruth Shaw	Senior head of strategy, change and delivery NHS Bradford District and Craven Clinical Commissioning Group (CCG).	RS

Apologies: Julia Elliott - Designated Clinical Officer, NHS Bradford District and Craven Clinical Commissioning Group (CCG).

Purpose of the meeting:

Fortnightly meeting between Local Authority, CCG and Parents Forum (PBFA)/Vice Chair of SEND Strategic Partnership Board (SSPB) to progress priority SEND work, agree new priorities and how/who will take these forwards during the Covid-19 period.

To ensure that the positive working relationships and progress of the SEND Reforms do not lapse and continue to progress across the partnership.

Areas discussed:

Notes from last meeting 7th August were agreed and will be placed on the Local Offer.

Actions from last meeting:

- **LM to determine the timeline on when the coproduction values will be complete.** Coproduction values on agenda for the next Coproduction workstream on 29th September.
- **JW will share the SEND Ambassadors feedback on what they feel Joint Commissioning is and why it is important. JW will also share the Outcomes agreed with the CDC at the most recent workshop, RS will then look at putting this into the strategy.** JW has requested further information from SEND Ambassadors. CDC Outcomes slides shared with group. Further engagement with CYP on 6 outcomes agreed at CDC workshop now out for consultation. RS will add 6 outcomes to draft Joint Commissioning Strategy.
- **JE to draft paragraph re SEND to set the scene of our approach in Bradford to sit aside the no limits.** RS to pick up with JE for next meeting.

Other updates from last meeting:

Memorandum of Understanding between PFBA and SENDIASS – shared and discussed. JB gave an overview of its purpose, based on Rotherham example. All agreed this was

really good. MOU will go to next SEND Partnership Board meeting (SSPB) on 15th September for agreement before signing. Agreed we need to get partners to sign up to the section 7 values. This can then be used as a basis for wider MOUs with other parents groups, LA and CCG and Joint Commissioning.

RS asked for references to Health to be explicit – this should be CCG. Suggest this also goes to SEND Health Sub Group meeting next week for discussion around Joint Commissioning. Addressing Health Inequalities would need to be specific in any MOU developed.

Action: MOU to go to SSPB 15th September and SEND Health Sub Group 26th August for discussion.

Joint Commissioning Strategy – draft strategy shared with Joint Commissioning workstream 17th August. Feedback requested to RS by 7th September. RS to revisit the draft and consider CDC feedback and recommendations from CYP Mental Health review. Public Health agreed to identify some relative info graphics with the SEND Data and Intelligence Group. RS to also check with Adults Commissioners to see if anything more they can add to this.

JH suggested we might want to add something about the Joint Placements Panel and tri partite funding – this is on agenda for next Joint Commissioning workstream on 14th September. All agreed this is a good idea as we need to know more about the current position. We also need to agree specific priorities to focus on that will make a difference in terms of Commissioning/Joint Commissioning and coproduction with service users.

JW and LM from SEND Transformation and Compliance Team leading on Outcomes Frameworks and Joint Commissioning engagement with relevant stakeholders, to help inform the strategy.

Action: Any feedback to RS by 7th September for next Joint Commissioning workstream on 14th September.

Action: RS to action further review of draft strategy and content by 14th September.

Coproduction work – In addition to above, JW has contacted parents groups to arrange some parental Focus Groups and discussion about Short Breaks. PFBA have offered at date in October and others are being arranged. Feedback will feed into the revised Short Breaks Statement.

Sarah Pawson (Local Offer Lead) and Saeed Khan (engagement Officer CCG) have recently met with parents/carers from PFBA to share ideas around how we could jointly work together to gain views from key stakeholders about whether to include private sectors service on the LO website.

A short survey has been produced following the meeting and next steps would be for zoom sessions or face to face (if possible) to ask parent/carers and possibly young people for their views about if to include or not and what the criteria should look like for those services with support from the VCS services.

Alex Church has been invited to next SSPB on 15th September, along with some of the CYMH Apprentices to talk about the work they are doing. Alex has also been speaking to parents from action4send. JE suggested we invite Suzy from action4send to one of these meetings to see what work they are doing also.

Action: SP and SK to jointly work together to gain views from key stakeholders about whether to Inc. private sectors service on the LO website.

Action: TA to arrange for Suzy from action4send to attend a future meeting.

SEF/Improvement Plan – JHe gave an update on the joint work between LA and CCG on the SEF. This is now looking much better and clearer. JE has asked Gordon Todd to follow up on some gaps in her absence. JHe will follow this up with GT. Some gaps still from Early Help and YOT which JH will now escalate.

There will be a line of sight from the SEF to the Improvement Plan and workstream priorities/plans and also a link to the CCG Quality Improvement plan. This will be shared at the next SSPB in September.

Action: JHe to request further information as agreed with JE from GT and to add to SEF by 7th September.

Action: JH to escalate issues re Early Help and YOT information.

Action: Draft Improvement Plan being developed by SEND T&C to be shared with group for input once completed.

AOB: JB mentioned a national rise in T4 Mental Health admissions and asked if this was something CCG colleagues are aware of?

RS not aware of anything but will ask SB for a response.

Action: RS to follow up question with SB.

Next conference call meeting 4/9/20 10am – 11am

Apologies sent in advance from JH as on leave – JHe will chair.