

## SEND Partnership meeting notes (Covid-19 period) 15/5/20

### Present:

Jane Hall	Transformation and Compliance Manager SEND Services CBMDC	JH
Joel Herbert	Transformation and Compliance Co-ordinator SEND Services CBMDC	JHe
Julie Bruce	Manager Parent's Forum/Vice Chair SEND Strategic Partnership Board	JB
Ruth Shaw	Senior head of strategy change and delivery NHS Bradford District and Craven Clinical Commissioning Group (CCG)	RS
Julia Elliott	Designated Clinical Officer NHS Bradford District and Craven Clinical Commissioning Group (CCG)	JE
Tabia Afsar	Strategy change and delivery senior manager NHS Bradford District and Craven Clinical Commissioning Group (CCG)	TA

### Purpose of the meeting:

Fortnightly meeting between Local Authority, CCG and Parents Forum (PBFA)/Vice Chair of SEND Strategic Partnership Board (SSPB) to progress priority SEND work, agree new priorities and how/who will take these forwards during the Covid-19 period.

To ensure that the positive working relationships and progress of the SEND Reforms do not lapse and continue to progress across the partnership.

### Areas discussed:

Notes from last meeting 1<sup>st</sup> May were agreed and will be placed on the Local Offer.

Actions from last meeting: All actions have been completed.

Early Help and Prevention services - JB has received feedback from Health and Social Care on what services are available for parents. JH has updated the Local Offer with information on the new Early Help Co-ordinators and has requested a refresh of the information on the Local Offer from Cath Dew (Service Manager Prevention and Early Help). JB will now progress links with the service.

JH has circulated slides from the Regional SEND meeting with DfE on 1/5/20 regarding changes to EHCPs. These virtual meetings are now being held fortnightly to share any issues and good practice during lockdown. JH and JB will be attending. JE queried whether the meetings are just for Education staff or whether other partners could join the meeting. JH will raise this at the meeting this afternoon.

RS reported on some work with health providers to bring together an understanding of the impact of the recent EHCP legislation changes on service delivery. JH will check that communications regarding the changes to EHCPs and guidance for schools/providers produced by the SEN Team have been sent to Health colleagues as requested.

### Updates on current general service developments:

JH gave an update on the work the LA is doing to support schools, keyworker children and vulnerable children and families. Also recent Government guidance relating to the phased

're-opening' of schools with Primary Schools 're-opening' 1<sup>st</sup> June at the earliest for YrR, Yr1 and Yr6 pupils. JB reported that parents of children with SEND are worried and 80% of parents who had given feedback on this say they would not send their children back to school on 1<sup>st</sup> June.

Sarah Pawson (Local Offer Lead) is currently working on the Local Offer Annual Report. JH reminded colleagues about the recent email from SP regarding the service specific Local Offer Annual Report feedback. Health colleagues will check this has been done.

JB provided an update on the Behaviour Webinar delivered jointly with Matthew Hodder (Affinity Trust) and Sarah Burgess (LA SEMH Team). The webinar was well attended with 21 parents in attendance and feedback was very positive (see key priorities below).

CAMHs review – JH asked whether SB would be dialling in to the meeting to provide an update on the review and next steps. RS has not received a response but is aware that the review has been completed and is waiting for the report. We agreed to put this on the next meeting agenda for 29/5/20.

JE updated on the work being coordinated by Health on the Dynamic Risk Register. A virtual meeting took place yesterday with Transforming Lives. The next step is to identify leads from each of the respective services to work together on this. JH has raised this with Education and Learning and suggestions shared with JE.

### **Key areas of priority work agreed to focus on as partners:**

#### **Communication and Co-production – parents/carers, children and young people (CYP)**

JB – Behaviour Webinar delivered for 21 parents/carers with Matthew Hodder and Sarah Burgess. Parents could dial in as anonymous if they liked. Frequently asked questions and responses have been sent out today and put on the Local Offer. JB will also put on Facebook and PFBA website. Parental feedback was positive and other webinars have been suggested such as EHCPs, Short Breaks. JE asked about a timetable for different webinar sessions – this can be developed jointly with the new SENDIASS contract providers once confirmed. JB suggested it would be good to have some similar webinar input from Health for parents.

JHe – Joel and Sarah Pawson did a virtual presentation and Q&A session for Thinking Big - Virtual Hub parents on 14/5/20. This followed on from the AWARE session SP did on the Local Offer before the Covid lockdown. The session was well received and feedback was positive, suggesting a shift change in parent's confidence and views about the work being done around SEND. The SEND T&C team will follow this up with a 'you said we did' in response to questions raised.

The SEND T&C team have been sending out a weekly Covid-19 update to parents via the Local Offer and separate emails to parents groups – again feedback has been that parents are appreciating this regular communication during lockdown.

The Short Breaks survey and CYP Outcomes Survey's are both still live on the Local Offer, Facebook and Twitter. JH, Josh and Luke are working closely with Kirsty Askew from Social

Care (CCHD) and her managers to review the Short Breaks process and information on the Local Offer. Parents, including SEND Ambassadors are being engaged in this process.

### **SEF review data and narratives and develop a smarter document with IMT support**

SEND T&C team and Julia met yesterday to look at the SEF (Self Evaluation) data pack. We have reviewed the data and agreed what needs including, updating and what's missing. Ideas were shared about a new, more streamlined format for the SEF which will have a line of sight to the improvement plan. We now have lots of data and need to make this more manageable for regular updates and meaningful narratives. Next step is to develop a draft new SEF format with support from IMT and then review the revised data and associated narratives. The timescale for completing this work is July 2020.

### **EHCP guidance- understanding the impacts of this and informing services and parents/carers**

JH – summary guidance has gone out to schools and SENCOs following the recent changes and Gov. guidance. Risk assessments are being collated by the SEN Team.

Communications and guidance to parents/carers is sent out by SEND T&C and updated weekly on the Local Offer.

RS - Health are undertaking an exercise to look at the impacts of the legislation changes on service delivery.

JH/JB are meeting fortnightly with Regional SEND managers and DfE to share issues and good practice.

### **Joint Commissioning Strategy and outcomes framework for CYP with SEND.**

RS – not picked up any work on this yet, to agenda for the next meeting.

JHe – invites have now been sent out for 2 sessions to develop an outcomes framework for CYP with SEND supported by the Council for Disabled Children (CDC). The sessions will be held virtually and will take place over one and a half days. The first day, Wednesday 24th June, will be in two parts – 10:00 to 12:00 then 13:00 to 15:00. The second day, Wednesday 15th July, will be an afternoon session only from 1pm to 4:30pm. The invites have gone out to attendees recommended by the CDC based on their previous work with LA and will involve parents with different groups/experiences.

JH and TA took part on Monday in the tender for the new jointly commissioned SENDIAS service. The contract award will follow.

### **Actions agreed:**

- JB will now progress links with the Early Help and Prevention service and make parents aware of available services.
- JH will raise attendance at the virtual Regional SEND meeting at the meeting this afternoon.

- JH will check that communications regarding the changes to EHCPs and guidance for schools/providers produced by the SEN Team have been sent to Health colleagues as requested and resend if not received.
- SEND T&C team will follow up Thinking Big presentation with a 'you said we did' in response to questions raised.
- JHe – to amend SEF data following initial meeting and look to draft new SEF format with support from IMT (Pam C) – timescale 3 weeks.
- RS, JE, TA will check service specific Local Offer Annual Report feedback has been done for SP.
- RS to ask SB for an update/next steps with the CAMHs review for the next meeting on 29/5/20.
- RS – to update on progress with the Joint Commissioning Strategy at the next meeting on 29/5/20.
- Impacts and issues following the changes to EHCPs will be discussed at the monthly joint SEND Health/LA sub-group meeting.

Next conference call meeting 29/5/20 10am – 11am