

SEND Partnership meeting notes (Covid-19 period) 12/06/2020

Present:

Joel Herbert	Transformation and Compliance Co-ordinator, SEND Services CBMDC	JHe
Julie Bruce	Manager, Parent's Forum/Vice Chair SEND Strategic Partnership Board	JB
Ruth Shaw	Senior Head of strategy change and delivery, NHS Bradford District and Craven Clinical Commissioning Group (CCG)	RS
Tabia Afsar	Strategy change and delivery senior manager, NHS Bradford District and Craven Clinical Commissioning Group (CCG)	TA

Apologies:

Jane Hall	Transformation and Compliance Manager, SEND Services CBMDC	JH
Julia Elliott	Designated Clinical Officer, NHS Bradford District and Craven Clinical Commissioning Group (CCG).	JE

Purpose of the meeting:

Fortnightly meeting between Local Authority, CCG and Parents Forum (PBFA)/Vice Chair of SEND Strategic Partnership Board (SSPB) to progress priority SEND work, agree new priorities and how/who will take these forwards during the Covid-19 period.

To ensure that the positive working relationships and progress of the SEND Reforms do not lapse and continue to progress across the partnership.

Areas discussed:

Notes from last meeting 29th May were agreed and will be placed on the Local Offer.

Actions from last meeting:

- RS to get a better understanding of Personal Health Budgets and will provide more detailed response for 'you said we did' feedback once information obtained.
Information for the You Said We Did has been sent to Luke for inclusion.
- JHe – to amend SEF data following initial meeting and look to draft new SEF format with support from IMT. **Done – further SEF update below**
- JH to check if SP received CAMHS response from SB. **SP received update from RS but nothing from SB re: CAMHS. RS to follow up.**
- RS has blocked time out to start to look at Joint Commissioning Strategy, to update on 12th June. **Carried forward to next meeting.**
- A special meeting of the Preparation for Adulthood Workstream will be convened in June to focus on Mencap Supported Internships project. **Planned for 22nd June, Julie and Tabia invited**
- JH will suggest that there is a joint communication from commissioners for the new SENDIASS contract. **This will be picked up at the mobilisation meeting 16th June**
- JB will share information/resources from Y&H on children/young people's mental with the group. **Done**

- Obtain sign off from all providers to finalise Data sharing Agreement between LA and Health (DPIA). **Done – update provided below**
- Establishing the NHS number for each CYP with an EHCP - there are 300 cases outstanding. The aim is to have the full list matched by end June. **Now down to 14 cases – update provided below**
- JH will raise joint parental engagement plan with SENDIASS and PFBA after 1st June. **Conference call to be set up with SENDIASS, PFBA, JH and commissioners.**
- Data and narratives to be updated for the new SEF format. The timescale for completing this work is July 2020. **Update provided below**
- EHCP QA Framework – JH liaising with SEN Assessment Team to progress joint Education, Health and Social Care reviews. **T&C team gone through and identified areas we can support, will go back to SEN Team with next steps.**

Key areas of priority work agreed to focus on as partners:

SEF review data and narratives and develop a smarter document with IMT support

A new draft new SEF format is being developed with support from IMT. JHe has been leading on transferring appropriate data and narratives to the new format. Review meeting held this week (11th June) with next review meeting planned for 30th June. Requests for further updates have been made to LA and Health services. The timescale for completing this work is July 2020.

RS asked JB how CYP and parent/carers would normally feed into the SEF. JB stated that often people are put off by the length of the SEF so we need a short summary. JHe explained that there had been a lengthy discussion in the review meeting about the content of the executive summary and that it would be useful to have the input of JB and this group as to what the summary should include, and how to make it accessible to parents and carers. Action: JHe to circulate to this group after latest updates, and JB/this group to provide feedback.

Joint Commissioning Strategy

RS – not picked up any work on the Joint Commissioning Strategy yet, to agenda for the next meeting. JHe mentioned the Inspections 2020 document that was circulated and highlighted Local Areas where Joint Commissioning was seen as good and suggested that may be a useful in feeding into the strategy.

Outcomes framework for CYP with SEND.

JHe provided an update on the CDC sessions. We have good attendance for both days, but still need further attendance from Health Services. RS has emailed CAMHS and other health providers and will continue to follow up. RS has asked for a copy of the agenda and attendance so far. JHe explained that the first day was a deep-dive exercise which will feed into the second day. The second day will focus on the development of the Outcomes Framework and asked for attendance to be prioritised for this session. Action: JHe to send documents to RS.

Updates on current general service developments:

The LA and CCG jointly commissioned **SENDIASS** service evaluation outcome will be relayed to the successful provider on 1st June with a contract start date of 1st July There is a SENDIASS mobilisation meeting to be held on 16th June. JB asked when communications would be going out to everyone about the new SENDIASS provider. TA agreed to raise this at the mobilisation meeting.

A special meeting of the **Preparation for Adulthood** Workstream is being convened on the 22nd June to look at the Mencap Supported Internship offer. JB and TA have been invited to this. JB spoke about receiving an email about the Innovation Fund that could be useful as part of this.

Following the sign off the DPIA from all partners, work has been ongoing to establishing the NHS number for each CYP with an EHCP. We now have 14 cases left to match – JHe has emailed Charlie and Claire to ask for the SEN Assessment Team to call these 14 to ask for their NHS numbers as this is likely to be the only way to match the remainder. There was an update meeting this week where a process was agreed to share the NHS of the EHCPs once the BDCT have admin capacity in place. There was a question asked how this will feed into the work with Public Health. JHe had a meeting with Jo and Mary from Public Health to determine what data they would need. JE sent out an email this morning to Public Health asking whether the SEND intelligence group can be reconvened as this has been on hold due to Covid so that we can progress this work further.

JB provided an update on the SEND workstream she attends within the NHSE and NHS Improvement. One of the areas of discussion on Tuesday's meeting will be about the launch of the key worker pilots. This is a national programme where funding has been provided for 2 pilots per NHS region. JB stated it would be really beneficial for Bradford if we could be one of the pilots. RS hasn't seen anything yet but will ask colleagues and report back.

JB is doing a presentation at the Yorkshire network meetings this afternoon about the feelings of parents and carers across the region about their child(ren) returning to school. The overriding outcome was that parents/carers feel there is not enough planning and communication between schools and families at this moment in time.

Actions agreed:

- RS to follow up with SB re input from CAMHS for LO Annual Report
- JHe to share new format of SEF with this group. JB to provide input from a parent/carer perspective
- JHe to send attendance list and agenda for CDC workshops to RS
- RS to follow up with CAMHS and other Health professionals for attendance at the CDC workshops
- TA to follow up about a joint communication on the SENDIASS contract at the mobilisation meeting on the 16th June
- RS has blocked time out to start to look at Joint Commissioning Strategy, to update on 26th June

- RS to enquire within CCG about the key worker pilot. JB to provide update from the SEND Workstream meeting at our next meeting.

Next conference call meeting 26/6/20 10am – 11am