

SEND Partnership meeting notes (Covid-19 period) 10/07/2020

Present:

Jane Hall	Transformation and Compliance Manager, SEND Services CBMDC	JH
Josh Wadsworth	Transformation and Compliance Co-ordinator, SEND Services CBMDC	JW
Julie Bruce	Manager, Parent's Forum/Vice Chair SEND Strategic Partnership Board	JB
Ruth Shaw	Senior Head of strategy change and delivery, NHS Bradford District and Craven Clinical Commissioning Group (CCG)	RS
Tabia Afsar	Strategy change and delivery senior manager, NHS Bradford District and Craven Clinical Commissioning Group (CCG)	TA
Julia Elliott	Designated Clinical Officer, NHS Bradford District and Craven Clinical Commissioning Group (CCG).	JE

Apologies: Joel Herbert (JHe)

Purpose of the meeting:

Fortnightly meeting between Local Authority, CCG and Parents Forum (PBFA)/Vice Chair of SEND Strategic Partnership Board (SSPB) to progress priority SEND work, agree new priorities and how/who will take these forwards during the Covid-19 period.

To ensure that the positive working relationships and progress of the SEND Reforms do not lapse and continue to progress across the partnership.

Areas discussed:

Notes from last meeting 26th June were agreed and will be placed on the Local Offer.

Actions from last meeting:

- RS, JE, TA will discuss Health parental engagement with AJH. JB accepted the offer from Health colleagues to work together on parental engagement from a Health perspective. **Agreed to keep this on the agenda for further updates.**
- JH/JHe will look at setting up SEND workstreams again now that we have access to an IT approved a virtual platform. **Joint Commissioning workstream arranged for 13th July and Coproduction workstream arranged for 14th July. Both agenda's have gone to workstream leads. PfA meeting had taken place on 7th July with Pat Bullen Yorkshire and Humber PfA Lead. Integrated Assessment meeting to be arranged, virtual SSPB meetings will be in place from September.**
- JE to provide updated Health data for the SEF and SEND Data Dashboard to enable completion of the SEF by end July. **JE confirmed this will be received by next Friday. Next SEF meeting is 30th July.**
- All to provide comments, feedback to RS by next meeting on RS Joint Commissioning paper. **JH provided some initial comments to Ruth.**

- JH will set up next Joint Commissioning workstream in July and will agenda for the group to look at expansion of the workstream to now include parents and other key contributors. **Meeting arranged for 13th July, Julie Bruce invited to attend for PFBA and Richard Fawcett from Social Care.**
- RS to follow up with CAMHS and other Health professionals for attendance at the next CDC workshop. **Being actioned for 15th July.**
- JH agreed to contact Jane Wood to clarify representation from Children's Services. **JH and RS have both messaged Jane Wood – no response as yet.**
- RS to pursue status of Neuro Diversity Strategy. **RS has requested update from Jane Wood. JE stated this is linked to ASD pathway and Transforming Lives Board, would like more discussion about this and to understand the status of the paper Jo Butterfield did and whether any of this has been taken forwards? JE will then look at setting up task and finish group.**
- JB will pick up communications with Ali Jan Haider (AJH) and Mark Douglas DCS regarding communication flow at a systems level following the earlier discussions from CDC workshop and the above discussions. **JB wants to be more informed from discussions at CDC workshop next week.**

Other updates from last meeting:

Joint Commissioning extract on a page – RS circulated this for comments/feedback. Discussed feedback from CDC workshop 24th June and need for parents/carers to understand commissioning language and be involved in this work. JB will attend Joint Commissioning workstream meeting on Monday.

Actions:

- JH, JE and JB agreed to feed into meeting re CDC feedback (RS is on leave) and will suggest a task and finish group to take this forwards.
- JB will ask Regional colleagues how other areas have managed this with parents
- RS to circulate draft joint commissioning strategy to group for initial feedback.

JHe to share new format of SEF with this group. – JHe sent to Julie Bruce on 1/7 asking for her input and a paragraph on Coproduction from the perspective of the Parent's Forum. Health Colleagues also have the latest version.

Establishing the NHS number for each CYP with an EHCP - now down to 10 cases that we can't match. Niall Devlin has asked his team to write out to these 10. Health have a full list (apart from these 10) of our EHCP cohort with their NHS numbers as of the end of June. This list is now with BDCT who are manually inputting these EHCPs into SystemOne. We have a meeting booked in on the 30/7 to update where we are and work out next steps including reporting etc.

JH/JHe – Compliance rates are improving and seeing more compliant plans since March 2020. Current compliance rate is now 39.8% YTD – this is positive news.

Agenda items from partners:

Quality Improvement Pan – JE talked through the document shared prior to the meeting and key priorities identified by Health. JE explained that this should provide a wider understanding as to work being undertaken by Health and provide assurance that priorities and risks are being addressed. JB would like some more time to look at the document. Agreed to feedback any comments to JE at the next meeting. One observation looking at the strategic meetings was that there is no apparent 'CYP Partnership Board' where CYP voice and participation can come together. This was identified through the CDC workshop also.

Action – to review for next meeting.

Transforming Lives Board – JE shared that LD is high on the SEND agenda. Assessment pathways and waiting lists are a key priority. Discussions have taken place with Angela Taylor and Jane Wood as to who owns this priority as a system. Transforming Lives is an all age Board but mainly and adults focus. JE has asked who is the children's lead? and who is the commissioning lead for LD/Autism? Ali Jan Haider (AJH) has also raised this with Mark Douglas (MD) and Helen Hirst re a systems lead.

Action – JB to add this to discussion agenda with AJH and MD

PfA workstream meeting with Pat Bullen (PfA lead for Y &H) – JW provided an update on the meeting on 7th July which was very positive. Pat Bullen said she was inspired by the group. JW met yesterday with Pat to discuss auditing Bradford's PfA using audit tool shared with the group. PfA members have been asked to complete the audit tool and this will then help to formulate some key priorities for Pat to support us with. Pat has also offered support sessions to Parents Forum, SEND Ambassadors and independent review of EHCPs re PfA outcomes – which will support the audits SEND T&C have been doing. JW also shared that NEET figures have gone up significantly during the Covid-19 pandemic. The DfE have approved the work and this is another great opportunity for Bradford.

Action – JW is meeting again with Pat in 2 weeks to look at plans following the PfA audit.

Mencap Supported Internships Programme- there have been 6 new applicants through Connexions this week since the meeting with Mark Capper and sharing this with PfA members.

Ofsted Inspections new guidance – JH has shared the new information sent out by DfE. There will be no SEND Inspections during the Autumn term, but Ofsted and CQC will be visiting Local Areas to discuss how they have been coping during Covid -19 and to review progress with SEND although there will be no formal judgements. There will be a cycle of continual inspection going forwards with a greater focus on:

- Lived experiences of CYP
- Quality and integration of the commissioning of services
- Heightened focus on Social Care

This will be an opportunity for Bradford to receive feedback and take the necessary action prior to formal inspection.

CDC workshop 15th July – CDC have asked for a PowerPoint presentation to say ‘where we currently are’ and ‘where we want to be’ for the second session. JH/JHe have taken statements from the draft SEF and added these in, plus slides on Local Offer and Data Dashboard.

Action- JE will send Health slides to JHe for Monday am to share with Niall Devlin.

Actions agreed:

- Joint Commissioning Actions:
 - JH, JE and JB agreed to feed into meeting re CDC feedback (RS is on leave) and will suggest a task and finish group to take this forwards.
 - JB will ask Regional colleagues how other areas have managed this with parents
 - RS to circulate draft joint commissioning strategy to group for initial feedback.
- Quality Improvement Plan – to review for next meeting.
- Transforming lives Board - JB to add this to discussion agenda with AJH and MD
- JW is meeting again with Pat in 2 weeks to look at plans following the PfA audit.
- CDC presentation - JE will send Health slides to JHe for Monday am to share with Niall Devlin.

Next conference call meeting 24/7/20 10am – 11am