

SEND Partnership meeting notes (Covid-19 period) 1/5/20

Present:

Jane Hall	Transformation and Compliance Manager, SEND Services, CBMDC	JH
Joel Herbert	Transformation and Compliance Co-ordinator, SEND Services, CBMDC	JHe
Julie Bruce	Manager, Parent's Forum/Vice Chair SEND Strategic Partnership Board	JB
Ruth Shaw	Senior head of strategy, change and delivery NHS Bradford District and Craven Clinical Commissioning Group (CCG)	RS
Julia Elliott	Designated Clinical Officer, NHS Bradford District and Craven Clinical Commissioning Group (CCG)	JE
Tabia Afsar	Strategy, change and delivery senior manager, NHS Bradford District and Craven Clinical Commissioning Group (CCG)	TA

Purpose of the meeting:

Weekly catch up meetings have been taking place between JH, RS, TA and JE since January 2020 to ensure that any issues or barriers to progressing the SEND Reforms in Bradford are shared and addressed across the LA and Health. These meetings have been in addition to other planned meetings including the SEND Health Sub-Group, SEND Strategic Partnership Board, SEND Workstreams and task and finish groups arising from the workstreams.

It was agreed that the weekly meetings have been useful but that during the Covid -19 crisis and suspension of normal working practices and communications that we needed a more structured way of ensuring that the positive working relationships and progress of the SEND Reforms do not lapse and continue to progress across the partnership.

Areas discussed:

Future structure and frequency of the meetings during Covid-19 – we agreed that it was helpful to have included in these meetings representation from Parents and to have a presence from JB. Also to include JHe as representative of the SEND T&C Coordinators who are working closely with Health colleagues and Parents Groups during the Covid-19 crisis.

Updates on current service priorities

SEN Team is still operating remotely, new guidance from DfE came out today on EHCPs. Some flexibilities but not a blanket application of law. JH and JB attending Regional meeting with DfE later today and will share feedback.

SEND T&C Team have been focussing on communication and co-production with parents and CYP during lockdown. Including: daily updates of Covid-19 information and resources put on Local Offer, monthly update blog, development of One Minute Guides (OMGs), engagement with parent/CYP SEND Ambassadors on Short Breaks and Outcomes surveys, OMGs, SEND and Local Offer logos design and development of the Local Offer. Feedback

from parents and CYP has been positive. Thinking Big webinar planned for 14/5/20 to update parents on SEND work, where to get information during Covid -19 and Local Offer developments. Support has been secured from the CDC for Bradford to develop our SEND CYP outcomes framework, to contribute towards the Joint Commissioning Strategy and CYP Plan developments.

Also working closely with JE and TA on data sharing, DPIA and SEF (meeting to review SEF with Health colleagues on 14/5/20). We now have lots of data but need to be smarter as to how we use this to inform our improvement planning. IMT have offered support with reformatting the SEF. JH along with other Strategic Managers is supporting Education and Social Care work focussing on vulnerable and hungry children accessing 'childcare' and meals in/through schools. Most schools are open and operating on a staff rota basis. Work is ongoing to identify vulnerable children not known to Social Care. JH is also covering services (IMT and Early Years) for a colleague who has been off work. Social Care colleagues are prioritising identifying vulnerable children and ensuring they are safe at home/accessing schools provision for childcare.

CCG children's staff are still working on children and not redeployed on clinical areas. Key priority areas are preparation for inspection, CoP and operational implementation, reporting mechanisms and changes in governance arrangements (under 1 CCG). Also a focus on the impact of Covid-19 on service delivery and the response to this. JE is focused on understanding the Health contribution to SEND, the wider partnerships understanding and developing Frameworks.

RS has been designated the task of leading on the new Joint Commissioning Strategy (by AJH and JC). This work will require input from the wider partnership and parents. RS has emailed JB and Peter Horner about this. Commissioning outcomes for CYP with SEND work and broader outcomes will need to link together as part of the CDC project work (late May/early June). JB feels that Joint Commissioning work has previously been rushed and that this work now needs to be co-produced and take time to do it right this time.

JB has arranged for a managing behaviour webinar for parents with Matthew Hodder (Aspire) and Sarah Burgess (LA SEMH). Parents are wanting support with managing children's behaviour during lockdown and getting back in to routines once lockdown is relaxed/over. This is fully booked already.

JB said parents are asking about what Early Help and Prevention services are available. RS agreed to look in to this and feedback to JB.

Key areas of priority work agreed to focus on as partners:

- Communication and Co-production – parents/carers, CYP
- SEF review data and narratives and develop a smarter document with IMT support
- EHCP guidance- understanding the impacts of this and informing services and parents/carers
- Joint Commissioning Strategy and outcomes framework for CYP with SEND.

Actions agreed:

Future meetings to take place fortnightly for 1 hour to allow time for actions/progress to be made and shared- JH will rearrange the conference call meetings and send invites.

The focus of future meetings will be to update on priority work and agree new priorities and how/who will take these forwards.

RS will look at what Early Help and Prevention services are available across the partnership for JB to share with parents.

JH agreed to be a link with Social Care colleagues as necessary.

Next conference call meeting 15/5/20 10am – 11am