

## SEND Strategic Partnership Board

Tuesday 23 May 2023

1:00 pm - 3:00 pm

### Present

<b>Name</b>	<b>Organisation</b>	<b>Initials</b>
Niall Devlin	Assistant Director – SEND and Inclusion, CBMDC ( <b>Chair</b> )	ND
Julie Bruce	Manager, Parents' Forum ( <b>Vice/ Co- Chair</b> )	JB
Ruth Shaw	Senior head of integration & change (Health & Care) – women and children, NHS WY Integrated Care Board	RS
Julia Elliot	Designated Clinical Officer & Programme Manager, Complex Pillar of Children and Young People Plan	JE
Stu Barratt	Interim Strategic Manager – Integrated Assessment and Transformation and Compliance, SEND Services, CBMDC	SB
Ann Andrew	Principal, High Park Special School, Bradford	AA
Sally Skipper	Transformation and Compliance Co-ordinator, SEND Services, CBMDC (CE Lead)	SS
Josh Wadsworth	Transformation and Compliance Co-ordinator, SEND Services, CBMDC (PFA Lead)	JW
Nazmun Khan	Business Support Officer, Transformation and Compliance, SEND Services, CBMDC	NK
Peter Horner	Programme Manager, Community Action, Bradford District	PHo
George Zito	Programme Manager, Community Action, Bradford District	GZ
Kathryn Swales	Head Teacher , Girlington Primary School	KS
Lee Haris	Head Teacher, Beechcliffe Special School (Keighley and Thackley)	LH
Sharon Bowring	DMO & Community Paediatrician, Airedale NHS Foundation Trust	SBo
Debbie Jowett	Team Manager, SENDIASS	DJ
Robena Sheikh	SEND Parent Ambassador	RSh
Mohammad Shamrez	Market Place Lead, SEND Transformation and Compliance, CBMDC	MS
Chelsea Freeman	SEND Auditors, SEND Transformation and Compliance, CBMDC	CF
Sarah Flockton	Intelligence and Sufficiency Service (Education & Learning), CBMDC	SF
Nigel Hammon	LO Lead, SEND Transformation and Compliance, CBMDC	NH
Lisa Brett	Head of Service, Early Help & Prevention and YJS	LB
David Stephens	Manager, CCHDT	DS
Diana Bird	Principal, Shipley College	DB
Jane Wood	Assistant Director, Commissioning and Integration, CBMDC	JWo
Annette Jackson	DMO and Consultant Paediatrician, BTHFT	AJ
Christina Holloway	Associate Director – Integrated Health & Care, ICB	CH
Dawn Lee	Head of Community Children Services of Bradford District Care Trust	DL
Ava Green	Assistant Director for Autistic Children's Services, BDCT, NHS	AG

### Apologies

Name	Organisation	Initials
Phil Hubbard	Director of Nursing/Professions and Care Standards BDCFT	
Emma Hamer	Strategic Manager, Intelligence and Sufficiency Service (Education & Learning), CBMDC	EH
Chris Dickinson	Commissioning and Integration, CBMDC	CD

Ref No	Action/Decision	Action Owner
1.	<p><b>Welcome, Introduction &amp; Apologies</b></p> <p>ND welcomed everyone and apologies were noted.</p>	
2.	<p><b>Notes of the last meeting / Matters Arising</b></p> <ul style="list-style-type: none"> <li>• <b>Minutes of Last Meeting</b></li> <li>• <b>Action Updates</b></li> </ul> <p>Action tracker was reviewed and all the actions were updated on.</p>	
3.	<p><b>WSOA Monitoring feedback</b></p> <p>WSOA Monitoring feedback – JW did a presentation highlighting on how we are addressing our 5 areas of weakness and what we have achieved under the WSOA to date.</p> <p><b>Improvement Area 1 &amp; 2-</b></p> <p>SEND Children’s Participation Officer ME joined in April23. An additional 24 roles across the SEND services have been created and recruited to. These include:</p> <ul style="list-style-type: none"> <li>- 6 out of 8 Annual Review officers have been appointed to, 4 of which have started.</li> <li>- A Complex and Vulnerable team has been recruited to and staff have started.</li> <li>- Two additional SEN Caseworkers.</li> <li>- 2 SEND auditors LS and CF have started too.</li> <li>- Two additional EHCP co-ordinators.</li> <li>- DSCO role will report to SB and has been signed off to go out to advert and will be hopefully up and running before the Autumn term.</li> </ul> <p>JE updated on health’s Annual Review pilot, which involved nurses from special schools to look at the pathways to make sure health inputs are effective on the EHCPs. A lesson learnt report will be brought back to this SSPB. Two EHCP Co-ordinators job adverts will go out. Two SEND leads are also taking Mediation training.</p> <p><b>ACTION – JE to provide a lessons learnt update for Health’s Annual Review pilot when ready (Sept/Oct)</b></p> <p><b>Improvement Area WSOA 3 – SE updated on the ante-natal visit and mentioned the number is increasing. Also increases 2/2.5 Health Checks and Ages and</b></p>	

Stages. Training Offer will be reviewed by Specialist Nursing & Family Hubs and comprehensive training will be available. Children have hearing and/or vision impairment identified and supported early by the joint working. Co-locating services to help with accessing professionals through family hubs.

SBo enquired are we screening hearing, vision and growth in the special school cohort of children?

**Action : DL to check the hearing and SE to check the vision and growth around the special school cohort of children's screening info in the next SSPB**

**Improvement Area-** CH updated the number of progress on autism and CAMHS. Website has been developed for the advice and guidance. Speech and Language – assessment and support offer has been achieved the target from the last monitoring visit.

GH mentioned the right to choose option have helped speeding up the process.

**Action: CH will update on the Autism (Improvement area 4) in the next SSPB meeting**

Achieved national target for the wheel chair, dynamic Support register is their success story and has been established, initiatives to increase the uptake of annual health checks have taken place. The pathway has been mapped for the initial health assessments.

AG mentioned they are discussing at the moment a proposal for an operational trial of MDT deployment in schools to accelerate ASD/ADHD assessment; initially running just in one ward to confirm viability. IT's based on the SUCCESS project that was developed in Bradford, picked up operationally by four other localities and praised by DfE & DH, but not adopted here. Wouldn't work in every setting or for every child, but they think could contribute to the wider effort.

RSh raised issued around waiting time for the medications once the child is being diagnosed.

AJ made two comments- Group was informed there might be some changes on the waiting time of the fererrals for the wheel chairs. NHS Englad have been doing a review on the vision and screening for the children of special schools. Professor will try to advocate for the main stream SEND children's need as well.

WSOA 5 – JWo updated on the Joint Commissioning. The **Strategic Partnering Agreement** has been reviewed and updated. The plan is to publish a refreshed SEND Joint Commissioning Strategy in 2024. A new **Joint Strategic Needs Assessment (JSNA)** has been published and will help the local area understand what services is needed to meet the needs of those with SEND.

	<p>Section 75 agreements have been refreshed; these agreements set out how Partners will work more closely together and includes information such as delegated responsibility and joint funding arrangements.</p> <p>Council's communication team and health communications team are working together to ensure that the WSOA updates are shared in a family friendly way, this will be included within the Local Areas Communication plan.</p> <p><b>Action: Work via the Communication plan will help to provide a family friendly update in relation to WSOA progress</b></p> <p>AG wanted to know more around the measures (Qualitative/ Quantitative) for the EHCP checks. SB confirmed it was a mixture of both Qualitative/ Quantitative check through the multi-agency QAF.</p> <p>GH enquired for the time scale. ND signposted to the LO where time scale is mentioned in the WSOA published version.</p>	
<p><b>4.</b></p>	<p><b>SEND Communication Plan (SS)</b></p> <p>This falls under the actions within WSOA 1 - The Communication plan has been developed via the co-production and engagement workstream. Few highlights from the Communications activity plan:</p> <ul style="list-style-type: none"> <li>- Monthly SEND LO Newsletter – 7000+ subscribers.</li> <li>- Monitoring the contribution of the services to the newsletter.</li> <li>- Engagement Plan - very active and will be embedded more.</li> <li>- Health to recruit to a new SEND Communication Lead role (18 months post) tomorrow for both internal communications and stakeholders update.</li> </ul> <p>The CYP engagement work will continue to develop as the new SEND CYP Participation Officer embeds the CYP Democracy model/Youth Forum across Bradford.</p> <p>PH commented the audiences of the communication plan needs to be specific with professional roles rather than organisations. Also internal and external comms needs to be clear when updating information. SS took those comments on board.</p>	
<p><b>5.</b></p>	<p><b>Local Offer Next Steps (NH)</b></p> <p>Few facts about the LO next steps –</p> <ul style="list-style-type: none"> <li>• LO website co-production activities are ongoing to build the improved and accessible website</li> <li>• The SEND apprentices were given their first digital badges for the Quality Assurance task they did using the QA templates. New Cohort of SEND Apprentices will start in September</li> <li>• IDOX samples doc was shared in the pack and NK will reshare if needs be</li> </ul> <p>ND was excited to find out the accreditation offer for the SEND apprentices. CH was interested to know more information from an employers point of view. NH</p>	

	<p>agreed to share the digital badge info for the employers. However, JW suggested to bring AW to the next meeting who is the first City &amp; Guild learners digital badge provider in North.</p> <p><b>Action: AW to share more info around the digital badge in the next SSPB</b></p> <p>RS wanted to know more about the structure and content of the LO Annual Report.</p>	
<p><b>6.</b></p>	<p><b>Sufficiency of Specialist places 2023 Update (SF)</b></p> <p><b>Update from the Intelligence and Sufficiency Service</b></p> <ul style="list-style-type: none"> <li>• The picture in Bradford mirrors both the Regional and National picture in that the numbers of C&amp;YP with EHCPs between 0-25 continues to increase.</li> <li>• This has been the picture in Bradford for the past decade.</li> <li>• Bfd has experienced a significant increase in the number of C&amp;YP with an EHCP and requiring a specialist place.</li> </ul> <p><b>Three most prevalent primary needs recorded for C&amp;YP with an EHCP in the Bradford district remains unchanged:</b></p> <ul style="list-style-type: none"> <li>• Communication and Interaction Including Autistic Spectrum Disorder (ASD)</li> <li>• Social, Emotional and Mental Health (SEMH)</li> <li>• Speech, Language and Communication needs (SLCN)</li> </ul> <p>(Bradford West Constituency – SLD – 3<sup>rd</sup> most prevalent pushing SEMH to 4<sup>th</sup>)</p> <p><b>Three most prevalent primary needs for children and young people with an EHCP and a placement within a Special School are as follows:</b></p> <ul style="list-style-type: none"> <li>• Communication and Interaction Inc. Autistic Spectrum Disorder (ASD)</li> <li>• Severe Learning Difficulties (SLD)</li> <li>• Social, Emotional and Mental Health (SEMH). The third most prevalent primary need between 2020 and 2021 was Speech, Language and Communication Needs.</li> </ul> <p><b>Occupancy</b></p> <p>An additional 24 places have recently been established at Bradford Academy for secondary aged children with SEMH and this has taken the total number of specialist places across the district to 2153. However, the high occupancy levels of these 2,153 specialist places across the district and the continual increase in the numbers of C&amp;YP with EHCP’s means that there is still demand for further place creation.</p> <p>Occupancy levels of specialist places across the district are high across all phases of education, all primary needs and in all types of provision, however the occupancy of special schools are at over 98% occupancy and therefore this identifies a specific area that requires addressing.</p>	

A further 122 secondary specialist places are currently being developed at the following:

- Bingley Grammar School RP - Secondary – 24 places - Communication and Interaction including ASD
- Co-op Academy Grange RP - Secondary - 12 places - Communication and Interaction including ASD
- Co-op Academy Southfield – Secondary - 50 places - ASD, SLD and PMLD
- Ilkley Grammar School RP - Secondary - 12 places - Communication and Interaction including ASD
- Parkside RP Secondary - 12 places - Communication and Interaction

A further 12 primary specialist places are being developed at Appleton Academy for ASD.

Hazelbeck are also currently consulting to expand from 144 places to 194. Consultation remains open until 24/5/23.

Given the continued increase in the number of C&YP with an EHCP and the severity of need, we are aware that even when the works are complete at Co-op Academy Southfield and should the required approvals be received in relation to the proposed expansion at Hazelbeck, there is still work to do in this sector. We are currently working with several schools, academies and Trusts in order to establish where additional special school places could be delivered in a timely manner and within our budget constraints.

**ACTION – SF to share written update for stakeholders**

DL asked at what point the conversations with the other providers will take place? SF clarified once they are in the consultations stage as the whole approval might take 2 years.

ND clarified there will be staggered start for the new places not in one go.

RS & CH echoed DL and mentioned the importance of getting involve earlier in the conversation for preparing the business cases to allocate nursing resources appropriately and on time.

JB raised concern around families with EHCP children in September who don't have places. When or how the families will be informed?

ND clarified we have sufficient capacities for every child's school's named on the EHCPs.

SF clarified as new build takes longer they are trying to have quicker win by expansions. Also the 62 increase not jusy students who need new schools.

KS wanted to know the provisions for the primary schools. SF mentioned A further 12 primary specialist places are being developed at Appleton Academy for ASD.

GZ mentioned EOTASS provision and 2019 review plan.

**Action: GZ to share the info to SB (Review plan)**

<p><b>7.</b></p>	<p><b>SEND Marketplace update (MS)</b></p> <p>MS updated on the work completed to date. The meetings with multiple stakeholders are ongoing. The Mapping exercise is still underway and further contacts with Children and Young People with SEND, their families and stakeholders will continue to ensure that the marketplace is informed by what CYP &amp; families are telling us.</p> <p>AG strongly believed and commented there is an opportunity and a genuine power to make a difference and have a wider conversation but as a board we are not doing enough.</p> <p>JW referred to the Co-production values that the board work against and how we practice a ‘you said , we did’ style approach.</p>	
<p><b>8.</b></p>	<p><b>Online Safety Offer</b></p> <p>JW shared a pp on the online safety offer.</p> <p>The following info 3care available on the LO</p> <ol style="list-style-type: none"> <li>1. <b>Prevention and Early Help Service</b>-Family Links, DICE and Talking Teens</li> <li>2. <b>Disability Action Yorkshire - online safety course</b> -for disabled people 16 years up</li> <li>3. <b>Internet Matters</b>- Parents and teachers of children aged 0-14+ years</li> </ol> <p>Staying safe online - <a href="https://fyi.bradford.gov.uk/information-advice/staying-safe/staying-safe-online/">https://fyi.bradford.gov.uk/information-advice/staying-safe/staying-safe-online/</a></p> <p>Parenting Programmes for Families - <a href="https://fyi.bradford.gov.uk/information-advice/family-relationships/parenting-programmes-for-families/">https://fyi.bradford.gov.uk/information-advice/family-relationships/parenting-programmes-for-families/</a></p> <p><b>DfE</b> -the <a href="#">computing curriculum</a> covers the principles of online safety at all key stages, with progression in the content to reflect the different and escalating risks that pupils face.</p> <p><b>Skills for Work</b> - staff deliver workplace training (such as vocational training and qualifications) facilitate apprenticeship training support and offer Skills for Life and other bespoke training packages. Information, advice and guidance (IAG) is also available from our Matrix-accredited staff who offer individualised information services for employers, as well as individuals</p> <p><b>Treacle</b> is a free and easy-to-use social prescribing directory. It gathers together information about small local groups, as well as national help and support, into one site.</p> <p><b>Get Safe Online</b> -A unique website providing practical advice on how to protect yourself, your computers and mobiles device and your business against fraud, identity theft, viruses and many other problems encountered online</p> <p><b>Action: JW to share the info on the LO website</b></p>	
<p><b>9.</b></p>	<p><b>CYP HCP Board update</b></p> <p>NJ briefly updated on the team’s behalf . The CYP Board which will be called Healthy Children and Community (HCP) Board. The board was established following a meeting on the 1<sup>st</sup> of December 2022. There are 4 key pillars –</p> <ol style="list-style-type: none"> <li>1. Being Around 1001 Days</li> <li>2. Early Help, Intervention and Prevention</li> <li>3. Pathways and Services</li> <li>4. Complex Care</li> </ol>	

	<p>Planning to hold mini workshops to address challenging issues around the partnership. Developing a first session in Autumn time around what's working, what isn't working, how do we build some of the stuff together. NJ reassured to address the issues that came up to today's SSPB as well. NJ is happy to present a detail plan of action in future.</p>	
<p><b>10.</b></p>	<p><b>Standing Agenda Item - SEND Support</b>  SB asked the group if they could share what kind of SEND Support item they would like to see in the future meeting.</p> <p><b>Action: The SSPB group to share the future SEND Support agenda items to SB, NK &amp; JW that they would like to see in future meetings.</b></p> <p>RSh would like to see the 3 items that SB mentioned previously to add to the items. Few items were mentioned-</p> <ul style="list-style-type: none"> <li>• Types of support that LA provide in terms of schools support to SEND</li> <li>• Schools to share their experiences of their SEND Support</li> <li>• Lived experiences and school support</li> <li>• QA</li> <li>• How school's websites info get shared and monitored?</li> </ul> <p>It was raised how schools can be transparent and make parents confident. DfE expectation is schools website should be clear on their SEND Offer. However, questions were raised as there are discrepancies in their. Regarding school website KS mentioned they can direct parents to the website and SEND support. There are SENCO Annual report but difficult for parents to access and the LO website is quite wordy for the parents.</p> <p>JB mentioned their peer to peer support to 250 families in 21 main stream schools with SEN Support and also raised families need / emotional support / confidence and resilience issues were mentioned in the report.</p> <p><b>Action: JB to present the future agenda on the SEND Support items</b></p> <p><b>Action: To add agenda on the summer update on ADHD detailed discussion</b></p>	
	<p><b>A.O.B</b></p> <p>The Chair announced CL will be moving on and got a new job in North Yorkshire. The chair formally congratulated him.</p> <p>ND reflected and made a suggestion in future agenda some items could include the line saying the <b>information is in the pack</b> and allow more time not 15 minutes ( maximum 30 minutes) in the meeting for comments and discussions. The group nodded and agreed with ND. AG raised people needs to get the pack early if they mean to comment on the relevant topic.</p>	
	<p><b>Date of Next Meeting:</b></p> <p><b>27 June 2023 @ 1000 – 1200</b></p>	



	<b>Microsoft Teams</b>	
	<p><b>New Action:</b></p> <ol style="list-style-type: none"><li><b>1. Action : DL to check the hearing and SE to check the vision and growth around the special school cohort of children's screening info in the next SSPB</b></li><li><b>2. Action: CH will update on the Autism (Improvement area 4) in the next SSPB meeting</b></li><li><b>3. Action: JW to share the family friendly WSOA to the parents carers rep and requested JB, RSh, EC to share their feedback.</b></li><li><b>4. Action: AW to share more info around the digital badge in the next SSPB</b></li><li><b>5. Action: JW to share the info on the LO website</b></li><li><b>6. Action: The SSPB group to share the future SEND Support agenda items to SB, NK &amp; JW that they would like to see in future meetings.</b></li><li><b>7. Action: JB to present the future agenda on the SEND Support items</b></li><li><b>8. Action: To add agenda on the summer update on ADHD detailed discussion</b></li></ol>	