

SEND Strategic Partnership Board
Wednesday 14th September 2022
14:00 - 16:00

Present

Name	Organisation	Initials
Niall Devlin	Assistant Director – SEND and Inclusion, CBMDC (Chair)	ND
Stu Barratt	Interim Strategic Manager – Integrated Assessment and Transformation and Compliance, SEND Services, CBMDC	SB
Ann Andrew	Principal, High Park Special School, Bradford	AA
Kellie Barker	Deputy Director, Operation, LD, Bradford District Care and NHS Foundation Trust	KB
Haider Ali Jan	Director, Health and Care , Integrated Care Board)	HAI
Julia Elliot	Designated Clinical Officer SEND and Senior Head of Integration and Care	JE
Robena Sheikh	Parent Representative	RoS
Sharon Bowring	DMO & Community Paediatrician, Airedale NHS Foundation Trust	SBo
Wendy Uttley	Coordinator & Trainer, Down Syndrome Training & Support Service	WU
Sally Skipper	Transformation and Compliance Co-ordinator, SEND Services, CBMDC	SS
Joel Herbert	Transformation and Compliance Co-ordinator, SEND Services, CBMDC	JH
Nazmun Khan	Business Support Officer, SEND Services, CBMDC	NK
Josh Wadsworth	Transformation and Compliance Co-ordinator, SEND Services, CBMDC	JW
Lisa Brett	Head of Service, Early Help & Prevention and YJS	LB
Annette Jackson	Pediatrician in Bradford and DCO	AJ
David Stevens	Service Manager, CCHDT Team, Social Care	DS
Claire Reeves	Rep from Adult Social Care	CR
Diana Bird	Vice Principal, Shipley College	DB
Mark Hindwash	Programme Director, Bradford District and Care Health Partnership (Children Arena)	MH
Dawn Lee	Head of Community Children Services of Bradford District Care Trust	DL
Peter Horner	Community Action/Young Lives Bradford	PH

Apologies

Name	Organisation	Initials
Jack Skinner	Service Manager	JS
Julie Bruce	Manager, Parents' Forum (Vice Chair)	JB
Emma Hamer	Integrated Health & Care, Bradford District and Craven CCG	EH
Andrea Walters	Head of Service – CCHDT	AW
Jack Skinner	Service Manager	JS

Ref No	Action/Decision	Action Owner
1.	<p>Welcome, Introduction & Apologies</p> <p>ND (the chair) welcomed everyone and an introduction took place. The apologies were also noted.</p>	
2.	<p>Notes of the last meeting / Matters Arising</p> <p>All the actions were discussed in the meeting and updated.</p>	
3.	<p>Written Statement of Action for Ofsted</p> <p>The chair shared the background and the context of the WSOA. The WSOA- is now in Version 10. They were working as a group for the last 4/5 weeks including the huge amount of work from the core team over the 6 months long period of engagement with partners, colleagues, parents/ carers since the Ofsted visit. There were 5 broad areas for improvement which meant to capture 18 areas for development from the original Ofsted letter.</p> <p>ND mentioned the WSOA will be shared with the DfE by next week (20th of September). They could either send it off or ask for amendments. They will visit us up until all the areas are achieved target over the next 2 years.</p> <p>Action: ND/ SB to share the final WSOA to the DfE and share the update in the next SSPB meeting</p> <p>JW shared his screen and explained the governance structure of the WSOA in detail.</p> <p>WSOA – Included Improvement Area WSOA 1 - WSOA 5</p> <p>The actions were displayed in Tables including WSOA Objectives, Statement on How they will make difference to families and an example in Practice.</p> <p>SEND Strategic Partnership Board Workstreams will oversee -</p> <ul style="list-style-type: none"> • Working Together effectively across the partnership- health, education and Social Care • The Voice of the child, young person and family • Quality and Impacts of EHC Plans • 0-19 SEND Only • Joint Commissioning <p>Local Monitoring arrangements were scheduled and agreed upon collaborately.</p>	

RS enquired if they were looking at every child in SEND support register in improving their lives. ND replied positively and added there are 2 things- 1) General SEND Improvement Plan and 2) These are the specific 18 areas that Ofsted requested to focus on which they will monitor.

The WSOA has also been 'BRAGG (Blue= Completed, Red=delayed, Amber=Progress, Green= Action on Track, and Grey= Dependent on other actions)' rated to show the status of the actions. Some of them are already completed. The vast majority will be completed until Ofsted's monitoring visit.

DSCO- To improve the contribution of Social Care to EHC Plans to ensure social care advice and support is identified and recorded accurately within plans a new Designated Social Care Officer (DSCO) will be recruited who will help and coordinate to reach the action targets.

Short Breaks – Respite for children without the EHCPs

New QA Framework – has Launched

WSOA- 4--JE explained Improvement Area 4 – and there are 2 areas

1. **Waiting list and Waiting time-** 7 areas were identified in the WSOA- around Autism/ ADHD, CAHMS, Speech and Language therapy, Specialist equipemnets and wheelchair, initial health assessment and review, Annual GP checks etc
Will review the current settings and referral criteria, pathways of working particularly universal offer and early intervention, analysis
2. **Sufficiency of Support**

The matrix and impact statement of WSOA 4 is still in draft format and waiting to be checked by the senior colleagues before being shared for the submission. JE was confident that the section would be ready before the WSOA final submission on Friday.

DL wanted to clarify the wording on 4.7.1. and ND clarified that the statutory measure will take into account which is 20 Days. DL clarified the caveat would be having a swift notification from the LA.

Haj explained if its clear statutorily they will go by that data and, however, if its not clear they look at other partners in the west Yorkshire and keep the consistency.

Bearing in mind the mutual services the partners can offer while waiting period LB raised YJS system needs to be part of the WSOA 4 matrix.

ND Advised JE to take that into board and make sure that's included.

LB was curious to know how the practicality in executing the WSOA in real life.

ND stated each workstream will work individually and also will combinedly feed in to the SSPB.

Action : LB and JE to discuss outside meeting about the ‘start for life programme’ and how that links with the WSOA 4 Objectives.

WSOA- 5 RS mentioned there are 2 elements-

1. Education, health and care services do not work together well.
2. The arrangements for joint commissioning are underdeveloped.

The main target would be to focus on how the partnership works together to deliver shared outcomes. A robust joint Commissioning forum will be developed which needs to be aligned with other joint commissioning groups. They will be looking at-

- Improving JSNA
- Review the SEND Joint Commissioning Partnerships
- SEND Funding/ spending/ SEND Investment
- Governance- S75 agreement
- Commissioning on the 7 areas that JE mentioned in WSOA -4
- Short Breaks

ND went through the Improvement Area 3 in SE’s absence.

The inconsistent delivery of the 0-19 Health Visiting, School Nursing and Specialist Nursing Service was broken down into 4 objectives.

LB enquired about the link of the early help settings to the WSOA 3. JE clarified the two links-

1. Training for the early help practitioners by SEND
2. 0-19 Family Hubs (which to start)

The clarity was needed around the wordings and LB to ask SE re: Early Help and Early Year help settings by Friday. JE clarified the Oftsed letter clearly says Early Help Practitioners.

It was discussed that the consistency of language needs to be reflected in the WSOA.

DL enquired if the vision screening would be decommissioned and moved to 0-19 SEND. JE clarified that BDCFT will continue to deliver the screening.

DB enquired if there was any feature around language/ bilingual options raised or mentioned in the WSOA/ Oftsed Letter. ND explained in the actual Oftsed letter ability to speak different languages was identified as a strength.

HAJ went through six principles that the partnership will be working effectively together to deliver better timely outcomes :

- Everything from Children’s focal point

	<ul style="list-style-type: none"> • The Universal Offer and Prevention and Early Intervention for families • Co-produced system • Supporting children to maximise their learning, growth and development and remain happy, healthy at home, • and wherever possible to be brought up and cared for within their own families; • Adhering to the principles and behaviours set out in the single partnering agreement; -acting as one team • A shared platform- sign up to a shared purpose and shared outcomes – <p>Reflecting on from personal experiences RS was touched by the core principals that was presented by HAJ.</p> <p>In the end of the detail discussions ND concluded saying the WSOA was shared and accepted/agreed by the SSPB board members.</p>	
<p>4.</p>	<p>Council for Disabled Children’s Review CCHDT</p> <p>Download the CCHDT Bradford Review</p> <p>DS presented the attached report, shared the context and formally thanked every one who contributed to the report.</p> <p>The gaps were clearly identified summarising the outcomes and CDC suggested 6 specific recommendations. However, one of the challenges would be to provide need led services for the children.</p> <p>ND appreciated the report and agreed with the CDC recommendations. It was asked about the time line for those recommendations to be implemented.</p> <p>DS clarified the next stage is to create clearer Action plan. ND added it was not only CCHDT’s job but also all the services to work together collaboratively. It was also proposed to involve the service users in terms of shaping the action plan/outcomes. DS added the whole purpose of the review, consultation and recommendations was the co-production with the parents carers, health and education colleagues etc.</p> <p>Action: JW/ NK to add CCHDT in the SSPB meeting agenda in 3 months time (December)</p> <p>RS suggested for a support plan showing the split of hours for SEMH, Respite, Social Activities etc which could be used parallel to EHCP plans. DS agreed as it needs to be consistent in the wider system.</p>	

	<p>SB announced SSPB is due to receive a short report on the short breaks system that CSH's team is running. The team is currently work with 200 children from Sepcial schools and resource provisions.</p> <p>Action: CSH to do a short update on Short Breaks in the October SSPB meeting</p>	
5.	<p>SEND Services Restructure Update (SB)</p> <p>Download the Restructure Proposals</p> <p>SB presented the attached presentation and shared the context of the restructure proposals.</p> <p>Created the largest AR team in the country and 8 new EHC officer will be exclusively involved in updating, amending and pooling together the EHC plans. Also a new Complex and Vulnerable Children Team has been proposed permanantly.</p> <p>The existing structures and the proposed structures are also shared visually within the ppt which was the largest changes that are proposed in 20 years of SEND. Numbers of services were proposed from last year's Open Houses feedback reflecting on 'you said, we did'. SB formally thanked who were supportive in the process particularly mentioned the parents carers involvement from the SNOOP and AWARE.</p> <p>Action: SSPB members to share any feedback on the restructure ppt and send the update to SB</p> <p>Time line of the staff consultation</p> <p>The consultation took place for 45 days. The staff consultation will be end on 23rd October and the trade union meeting will be on the w/c 30th. After that the adverts will go out and some of the staff might be able to join before Chirtmas.</p> <p>Action: SB to bring back the recruitment timeline in future meeting</p> <p>PH enquired about the council's recruitment status and ND clarified there was recruitment pause in council not freeze.</p> <p>RS proposed if the police officers attached to the special schools could be involved in consulting the vulnerable children with EHCP specially suggesting them on safety.</p>	
	<p>A.O.B</p> <p>The Chair proposed to finish the meeting with a minute silence in tribute to the late Queen Elizabeth II and all members agreed with this. ND thanked and closed the meeting after the minute's silence.</p>	

	Date of Next Meeting: Tuesday 18 October 2022 10:00 – 12:00 Microsoft Teams	
	New Actions: 1. Action: ND/ SB to share the final WSOA to the DfE and share the update in the next SSPB meeting 2. Action : LB and JE to discuss outside meeting about the ‘start for life programme’ and how that links with the WSOA 4 Objectives. 3. Action: JW/ NK to add CCHDT in the SSPB meeting agenda in 3 months time (December) 4. Action: CSH to do a short update on Short Breaks in the October SSPB meeting 5. Action: SSPB members to share any feedback on the restructure ppt and send the update to SB 6. Action: SB to bring back the recruitment timeline in future meeting	