

SEND Strategic Partnership Board
Tuesday 13 December 2022
10:00 - 12:00


Present

Name	Organisation	Initials
Niall Devlin	Assistant Director – SEND and Inclusion, CBMDC(Chair)	ND
Julie Bruce	Manager, Parents' Forum (Vice/ Co- Chair)	JB
Annette Jackson	DMO & Consultant Paediatrician, Airedale NHS Foundation Trust	AJ
Christine-Slater-Ham	Manager, Short Breaks Teams, CBMDC	CSH
Kellie Barker	Deputy Director, Operation, LD, Bradford District Care and NHS Foundation Trust	KB
Ali Jan Haider	Director, Integrated Health and Care, Bradford District and Careven Health & Care Partnership	AJH
Jack Skinner	Assistant Service Manager, PFA Front Door, Adult Social Care, CBMDC	JS
Julia Elliot	Designated Clinical Officer & Senior Head of Integration and Care , NHS WY Integrated Care Board	JE
Robena Sheikh	SEND Parent Ambassador	RSh
Sally Skipper	Transformation and Compliance Co-ordinator, SEND Services, CBMDC (CE Lead)	SS
Joel Herbert	Transformation and Compliance Co-ordinator, SEND Services, CBMDC (IA Lead)	JH
Nazmun Khan	Business Support Officer, Transformation and Compliance, SEND Services, CBMDC	NK
Josh Wadsworth	Transformation and Compliance Co-ordinator, SEND Services, CBMDC (PFA Lead)	JW
Diana Bird	Principal, Shipley College	DB
Dawn Lee	Head of Community Children Services of Bradfordford District Care Trust	DL
Peter Horner	Programme Manager, Community Action, Bradford District	PH
Emma Hamer	Strategic Manager, Intelligence and Sufficiency Service (Education & Learning), CBMDC	EH
Amanda Stanford	Chief Nurse and Executive Director for Midwifery and Allied Health Professionals, ANHSFT	AS
Karen Dawber	BTHFT	KD
Mark Hindmarsh	Programme Director, Children's and families across the health and Care Sector	MH
Sharon Bowring	DMO & Community Paediatrician, Airedale NHS Foundation Trust	SBo
Christopher Dickinson	Head of Strategic Commissioning, Children Services and Public Health	CD
Christina Holloway	Associate Director – Integrated Health & Care, ICB	CH
Jane Wood	Assistant Director, Commissioning and Integration, CBMDC	JWo
Lee Haris	Head Teacher, Beech Cliffe Special School (Keighley and Thackley)	LH

Stu Barratt	Interim Strategic Manager – Integrated Assessment and Transformation and Compliance, SEND Services, CBMDC	SB
Ruth Shaw	Senior head of integration & change (Health & Care) – women and children, NHS WY Integrated Care Board	RS

Apologies

Name	Organisation	Initials
Ann Andrew	Principal, High Park Special School, Bradford	AA
David Stevens	Service Manager, CCHDT Team, Social Care	DS
Joanna Howes	Consultant, Public Health, CBMDC	JHo
Andrea Walters	Head of Service – CCHDT	AW
Wendy Uttley	Coordinator & Trainer, Down Syndrome Training & Support Service	WU
Debbie Jowett	SENDIASS	DJ
Joanne Hilton	Deputy Chief Nurse, Bradford Teaching Hospital (rep Karen Dawber)	JHi
Lisa Brett	Head of Service, Early Help & Prevention and YJS	LB

Ref No	Action/Decision	Action Owner
1.	<p>Welcome, Introduction & Apologies</p> <p>ND (the chair) welcomed everyone and an introduction took place. The apologies were also noted.</p>	
2.	<p>Notes of the last meeting / Matters Arising</p> <p>All the actions were discussed in the meeting and updated.</p>	
3.	<p>WSOA – WSOA update (walkthrough) (ND)</p> <p>DfE has rescheduled the 1st monitoring visit to 6th January 2023 as they are in the middle of visiting social care now.</p>  <p>3a - Bradford WSOA Progress update Mast</p> <p>ND presented the attached ppt and went through the Areas of development.</p> <ul style="list-style-type: none"> All the job roles are being out to advert and recruitment process have been started for those permanent roles. Stakeholder groups have been formed to help shape the families charter. Our Local Sendiass provider Barnardos and several parent and carer 	

groups have been asked to draft their priorities for the new charter. These include AWARE and Snoop.

JB updated the SEND Parents carers network group would like to meet separately from now on (without any member of LA) and will share their feedback through JB to update in the SSPB meetings. Their first meeting will be on 16th Jan, 2023.



3b - Monitoring
Document V1.0 Nov

ND presented the attached monitoring document as well. Every 90 days the WSOA will be refreshed. JB proposed work with PFBA or other parents carers groups should be on a ongoing basis to work continuously. ND reassured the SSPB is open to what parents carers say. In January 2023 when Annual Reviews portal will go live there will be an option to get the parents feedback on those Annual reviews as well.

RSh requested to keep the open houses open to keep the information/ feedback collections ongoing all the year round to get all forms of feedback.

PH raised that in his work gathering comments on the Children and Young People's plan, he received comments that engagement work with young people should include those who are non verbal.

Action: PH to send detailed comment so the team can reflect on how they respond to this in their (CYP) engagement work.

Here was the exact comment that PH received - [In the Children's Plan] there is no mention of the voice of young people who cannot communicate verbally . What about all of those in special schools who can't communicate? Also what about the young people with learning disabilities and autism who have or are preparing for leaving school, college and moving into adulthood, further education, work or day services? They are never mentioned.

PH welcomed the work to broaden who is chairing meetings and workstreams. It will make the work be more representative of the broader partnership. To ensure this is a success it would be worth the SEND T&C reflecting on how to ensure all the chairs are supported, connected and in the loop. Council employees may have regularly met and networked informally as a result of their roles and this may not be the case with external chairs.

The WSOA also highlighted the new jobs from the restructure and their roles in the areas as well.

Area 3- ND updated in SE's absence and mentioned in the second quarter of 2022/23, 25.7% of mothers received a first face to face antenatal contact with a SCPHN at 28 weeks pregnant or above and before they give birth. DL added as

of yesterday they found that figure was at present 39% . They also have data on the week by week improvements around that performance against the projectory. They are hoping to reach that to 40% only if the staff are healthy and fit to continue their job perfectly. ND went through the key targets under 3.4.1 section. DL was confused if the number of health visitors reflect the correct one and offered to re-check the data on the table under the same section.

Area 4 – CH is now covering for the area 4 for AJH and has went through the BRAGG status. In additions, she shared some challenges behind the IHAs BRAGG status and mentioned meetings are booked to raise those issues. Their discussions and recruitments are also ongoing.

Area 5 – CD updated on the Area 5 and mentioned more actions will be coming to this section and to be discussed in future.



WSOA 5.1.1
Principles presentatio

RS presented the attached ppt on the Strategic Partnership Agreement (SPA) and mentioned 16 organisations are involved who should hold each other accountable and challenge constructively. In addition, the 10 principles that the partners will work together were mentioned including the vision and purpose of the act as one team.RS requested to share the ppt on the LO website and to any other relevant organisations.

JWo added she was part of the initiation on SPA in 2019. She plead to Act as one and do use the principals in practical day to day work. JE suuggested to share a principal based logo to show all share the same principals.


CH wrote on teams chat that any logo would need to be agreed across the partnership communications teams.

RSh suggested principals should be practiced from the root level.

ND reiterated what could be done to make them listen to and work in reality? JB reminded the co-production values interlinks with the principals reflecting their shared values. It is important to demonstrate parents that the partners are working together and the partnership is working too.

PH/ND both suggested to share case study with real example and demonstrate the values of the principals.

CD requested for list of organisations/ groups where they could echo these as they need to be demonstrated in Education, Health, Care and scope out more. ND echoed CD and suggested to broaden up the scope of the partnership. CD requested the group to email their suggestions where CD/ RS could echo the SPA.

	<p>ND raise one important point and mentioned the ‘SPA’ title doesn’t do the justice of this massive work. RS reassured and mentioned this would be fed back to the team.</p>	
<p>4. CYP Plan update (ND)</p>	 <p>Bradford District CYP Plan 051222.pptx</p> <p>ND presented the above CYP Plan ppt which was presented in the CYP consultations on the 1st of December. The context of the plan was clarified and explained mentioning this was not a plan rather the strategy which aims to bring together Health, Local Authority and other community partnerships in the district in collaboration to understand better the challenges and services that exist currently for the parents and carers and also focus on the key things together to make a positive difference in 2022 - 2023.</p> <p>Time line - the consultations and evidence gathering started in summer (May) and started writing the plan in October- November, and planning to finish the writing of the plan by February 2023. The process of the CYP was mentioned. The broad range of members were involved in co-construction of the plan. The 4 main strands of the Children and families Health & Well Being Partnership were-</p> <ol style="list-style-type: none"> 1. Education 2. Physical health and mental health 3. Safe Homes, place and communities 4. Skills for Development <p>The findings, emerging priorities and the next steps of the CYP were stated.</p> <p>Next steps- plan is to finalise the plan by February and aim is to co-produce an action plan with the children and young people. Finally an outcome framework will be developed.</p> <p>JB appreciated the CYP presentations and mentioned it was worth sharing and suggested the relationships with the parents/ carers need to be engaging and continuous. AS asked how the plan will describe the outcomes and how that reflect for young people living in Bradford once the strategy and plan is established. ND reiterated the revised WSOA also look for similar outcomes of framework reflecting on the young people’s living experiences.</p> <p>JE stated the Children and Young people’s programme back up the CYP strategy’s vision. The programme is aligned with the physical as well as well mental health issues of the young people.</p> <p>PH reiterated the CYP strategy needs to be clearly aligned and every thing need to be joined up in terms of SEND. Also the evidence of SENDs children voice need to be aligned.</p>	
<p>5. Act As One – CYP Programme & the 4 pillars</p>		



Children & Families
Priority - SEND Co-pr

MH explained the context of the CYP programme & the 4 pillars. The consultations on the 1st of December went well and the feedback from the consultations focused on –

- Alignment --with the Children’s plan, healthy minds, adult mental health, neurodiversity, living well, West Yorkshire Agenda
- Missing—Education sector, schools and primary care
- Experience of Service Users—reputation/ disjoints
- Our approach—co-production with young people, utilise research, Craven core partner work

Main areas- Children and families Health & Well Being Partnership and mentioned how they link with SEND as well-

1. Best start
2. Family Resilience & Early Help/Prevention
3. Pathways & Specialist Services
4. Complex Needs, SEND & Intensive Support

The Children and Families Health & Well Being Partnership will also be connected with-

1. Children’s Trust
2. Strategic Partnership/ health and Well-being Board
3. West Yorkshire ICS

AJ asked about the priorities of the CY Programme after the consultations event.

MH clarified each pillar will have one executive attached to them and in January the executives would meet and review the feedback that came out from the consultaions. KD reflected on ‘act as one’ and similarly shared positive expectation on this Children’s strategy.

A.O.B

ND formally thanked the board members for their hard work and wished them Christmas greetings and advance new year as concluding remarks.

**Date of Next Meeting:
Tuesday 31 January 2023
10:00 – 12:00
Microsoft Teams**

**New Actions:
Action: PH to send detailed comment so the team can reflect on how they respond to this in their (CYP) engagement work.**

	<p>Actions Carried forward:</p> <p>Action: DJ to liaise with CSH arranging the awareness sessions for the SENDIASS</p> <p>Action: EH to update on the SEND Free school applications status in the new year (Jan/ Feb 2023)</p> <p>Action: The SSPB to get confirmation from PR (Picklu Roychoudhury) re: new children’s home and to follow up actions</p> <p>Action: JE and EH to meet and to find out further link between IMT and DIG group</p>	