

**ANNUAL REPORT AND FINANCIAL STATEMENTS**

**FOR YEAR ENDING 31st March 2017**

**UK Charity No.**

**1149878**

Reference and Administrative Information

Charity Registration Number: **1149878**

Registered Address: Unit 73,

Carlisle Business Centre

60 Carlisle Road

Bradford BD8 8BD

Trustees/Committee Members

* Gerald Bruce
* Naomi Heseltine
* Gary McHale
* Sue McHale
* Sam Jepson
* Sheena Shackleton
* David Michael Firth
* Jennifer Chicoko
* Wahida Kosser

Co-opted Members

* Carol Beardmore

Report to Trustees/Committee members

Structure

**Constitution**

The Charity has current legal registration from 19th June 2012. A copy of our constitution is accessible on our website along with our policies.

**Appointment of trustees/committee members**

The management committee normally meets once every 6 weeks. Membership of the management committee is open to all parents/carers of the PFBA membership. To allow for some continuity of the committee it is also open to interested members of the community and currently Carol Beardmore sit on the management committee. As part of our commitment to partnership working, Gillian Thompson from Barnardo’s Independent Support Service joins the committee meetings for the last part of the meeting.

Trustees/committee members are elected at the annual general meeting which is held in October. There must be a minimum of four and a maximum of twelve trustees.

**Objectives and Activities**

**Mission**

To empower parents/carers by influencing positive changes in health, education and social care policies and practices for families, children and young people with disabilities/additional needs.

**Charitable objectives**

The promotion of social inclusion among disabled children and their parents and carers who are socially excluded from society, or part of it, as a result of their disability in the Bradford District and surrounding areas, in particularly but not exclusively,...

* Providing forums, workshops, advocacy and general support
* Raising public awareness of issues affecting disabled children and their parents/carers.

**Activities**

* Support families of children and young people with disabilities and/or additional needs by giving them a voice within the community and local authority.
* Provide information and support to parent/carers around health, social care and education.
* Represent members on strategic and service groups.
* Hold events for parent/carers, services and local support groups on important local and national issues.

**Achievements and Performance**

During this past year and across all services for children and young people 0-25yrs with an SEN and/or disability there has been an increased demand for information and support in response to Special Educational Needs and Disability (SEND) changes and ongoing adaptation to policies and delivery of services. In addition, this is alongside local authority reductions in budgets. It has been essential that the PFBA continue their involvement at a strategic and ground level in order to provide a voice for parent/carers across the district and be responsive to any significant concerns in assessments, service delivery, support and advocacy:-

At a strategic level the PFBA represent parent/carers on the following groups:

* Co-Chair - Special Educational Needs, Disability and Behaviour Partnership
* Co-Chair - Carers Partnership Board
* Co-Chair –Autism Strategic Partnership Board
* Board member of Healthwatch (Bradford)
* Member of (Health) Transition Forum
* Transition Forum (Parent/carer run –membership from Local authority adults social care, education and health (children & adults)
* Carers in action group
* Transforming Care Board
* DCIS editorial group
* Additional input on short term steering groups
* Member of the National Network of Parent Carer Forum’s

**PFBA Contribution in Strategic and Steering Groups**

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| --- | --- |
| **Group** | **Who attends** |
| **Special Educational Needs, Disability and Behaviour Partnership (PFBA Co-Chair)** | **Up to 35 attendees/managers/commissioners across Education, Health, Social Care & voluntary sector** |
| **Carers Partnership Board**  **(PFBA Co-Chair)** | **Up to 18 attendees across local authority and health support services.** |
| **Autism Strategic Partnership Board (PFBA Co-Chair)** | **Up to 15 attendees across agencies and includes young adults with Autism and their carers** |
| **Healthwatch Board** | **Up to 14 attendees representing all age groups, including carers, public health (academic); Mental Health; Disability; patients.** |
| **Transforming Care Board** | **NHS England Programme running 2016-19. All service representation, children/young people and their carers** |
| **(Health) Transition Forum** | **Focused on Children/young people leaving education/moving to adult services with Health conditions** |
| **Transition Forum** | **Parent/carer led and**  **Run. Includes managers from Health, Social and Education and up to 7 parents.** |
| **DCIS editorial group** | **Committee members attend to give ideas as to what parents would like to be included in the publication..** |
| **Carers in Action** | **1 parent representative** |
| **National Network of Parent Carer Forum’s** | **One of 150 parent carer forums that represent over 100,000 parent carers across England.** |
| **Short Breaks Evaluation Group** | **2 parents carers attend** |

**Provide parent/carer perspectives**

**Challenge and question practice and policy**

**Ability to report on issues and concerns raised by parent/carers early**

**Provide a National perspective (via our involvement in National Parent Forum Network)**

**Use National standards, guidelines and service specifications to improve and develop services**

**Enable extended parent/carer input and participation into reviews.**

**Parent Carer Influence**

Influence

**PFBA - Activities**

* Ran 14 EHCP workshops for over 50 parent/carers
* Alongside Bradford Children’s Service managers, we attended a Regional SEND workshop in York run by the Department of Education
* Alongside Bradford’s Local Offer we attended a Peer Review in Calderdale
* Survey of PFBA membership was undertaken to collect information regarding ‘what was working well/ not working well’
* PFBA assisted in highlighting and promoting the ‘local offer’
* Joined the steering group for Positive Behaviour Programme running for the next 4 years
* Organised event at Cottingley to promote local activities during the summer
* Organised Open Forum Meetings with the theme ‘SEND transformation’
* Attended school coffee mornings to promote the forum
* Attended other events including SEND education day at Bradford City; Easier Access Day in City Park and Play Day at Nell Bank
* Ran Wednesday parent/carer drop’ins in term time

**Plans for the coming months**

* Continue our Wednesday information drop ins at Carlisle Business Centre 10am -2pm (Term time only)
* Peer workshops for support with Education, Health and Care Plans (EHCP) and Personal Budgets (2 days and 1 evening per month)
* Behaviour support workshops for parents/carers of children ages 0-7 (Dependent on interest – a minimum of 8 parents per session)
* Co-hosting consultation events during Jan/Feb 18 at schools and Open Forum’s for SEND Transformation and Early Help proposals. (Dates to be decided)

All workshops are free to parent/carers.

(If you are interested in these workshops please pass your details to either Louise or Julie) or email louise@pfba.org.uk)

Statement of Financial Activities (Income /Expenditure) as at 31st March 2017

The PFBA have received funding from Department of Education (Through the Parent Forum Grant). Local Authority funding has been acquired through the Send reform Grant. Second Additional funding was from Brelms Trust for £15K which covers 3 years rent for office premises. (Last payment due Feb 2018)

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| **Funds** | Unrestricted funds | Restricted funds | Year ended  31/3/17 |
| Grants:-  National Parent Forum  Brelms Trust - Rent  BMDC  Max cards |  | 11000.00  5000.00  29612.68  47.00 |  |
| **Total Income** |  | **45,659.68** | **45659.68** |
| **Payments** |  |  |  |
| Brehms Trust Expenses  Cost of charitable activities:-  Staffing costs-  Events  Development & Resources  Parent Carer Expenses  Infrastructure |  | 5000.00  25393.69  2991.94  8379.98  354.74  2163.62 |  |
| **Total Expenditure** |  | **44283.97** | **44283.97** |
| **Cash in Hand at bank/ free reserves** | **15,730.80** |  |  |